

Kingdom of Saudi Arabia
Ministry of Education
Umm Al-Qura University
Faculty of Public Health and Health Informatics
Epidemiology Department



المملكة العربية السعودية
وزارة التعليم
جامعة أم القرى
كلية الصحة العامة
والمعلوماتية الصحية
قسم الوبائيات

Epidemiology Department

Internship Booklet

| | |
|----------------------------|--|
| Name of the Student | |
| University ID | |
| Year | |

Preface

Internship is an integral part of the Epidemiology program and it is designed to provide interns with an opportunity to integrate and apply previously acquired knowledge and technical skills in actual practice settings.

This internship booklet is prepared with the intention to provide orientation to interns about various tasks to be performed and/or observed in different training stages during one year internship. The ultimate goal is that: the intern may acquire necessary practical skills in performing various Epidemiology program tasks.

The beginning of the booklet entails the description of Epidemiology program stating its mission, goals and objectives. Following this, rules and regulations of internship are stated which each intern has to follow in addition to the instructions issued by the training facilities.

The main contents of this booklet are the tasks list for each training stage which interns are expected to either perform or observe during the training.

It is essential to evaluate student's professional behavior and technical competencies that are expected to achieve on completion of his/her internship. The later part of the booklet contains samples of various forms.

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Epidemiology Program

1.1 Mission, Vision, Aim and Objectives of Epidemiology Program:

1.1.1 Mission:

The Epidemiology department recognizes the vital role of epidemiologist in the health environment.

1.1.2 Mission: It is to prepare graduate who can be able to best positioned to enhance their national sanitary status, confront the disease challenges of today and meet the opportunities of tomorrow, do so by continually improving their health services.

1.1.3 Vision:

The vision of (B.Sc.Epi) is to assist communities in the control of disease by strengthening their health services. The initiative is designed to increase awareness of the need for change, develop specific actions based on the regional profiles of diseases, and promote an expanded vision and mandate for enhancing national health services.

1.1.4 Objectives:

1-Arrange members of the health related professions for the increasing need for health services to address all aspects of the health of population.

2-Clarify the principles of disease causation with particular importance on modifiable environmental factors.

3-Encourage the application of epidemiology to the prevention of disease and the promotion of health, including environmental and occupational health.

4-Encourage good clinical practice by introducing the concepts of clinical epidemiology.

5-Stimulate a continuing interest in epidemiology.

6-Encourage students to do research which contributes directly to their communities.

1.2.2. Skills: In addition, students are expected to develop certain academic skills such as essay and report writing, presentation skills and statistical analysis. These essential skills will allow the student to complete two important components of the program: the Research Project and the Internship.

1.2.3. The Research Project: This is 6 credit units course is offered in 7th semester and completing by the end of 8th semester. The students are provided with a list of projects proposals to choose from after agreement with supervisors in the department. It is expected that the students will apply knowledge and skills learnt during this course such as research methodology, data analysis and interpretation and presentation of research results during the experimental work of their research project. At the end of the course students need to submit a thesis and give a seminar on their project and defend their work in discussion.

1.2.2.1. The Internship: This one full year (summer, first and second semesters) professional training is offered to each intern in one of the training facilities (general or specialized government hospitals in addition to health office or a directorate of health affair). During this year, students undergo in-depth Epidemiology training.

1.2.2.2. The supervision of interns is done at two levels; one by the field coordinator in the training facility and other by the faculty internship coordinator who reports to Vice Dean for Hospital Affairs. During training, student is supervised on daily basis by the field coordinator for particular rotation. Faculty coordinator visits regularly every three month to training sites and meet the interns and their supervisors to discuss their progress and addresses issues, if any.

Rules and Regulations of the Internship

Introduction:

Internship is an integral part of Epidemiology Program and is designed to provide interns with an opportunity to integrate and apply previously acquired knowledge and skills in actual work settings. Under the guidance of experienced Health Professionals and other qualified Health personnel, training on the necessary measures to prevent infections in hospital departments, training on writing an infection control reports, training on sampling method techniques of infection-prone places and sent it to the laboratory for analysis, training within the infection control team at the hospital, training on how to write Infection Control Department plan.

Also the intern will be familiar with accessing the records and disease reports, participate in the epidemiological investigation campaigns in the case of the emergence of epidemics, training on how to manage the epidemic and write Epidemiology reports, training on drawing the geographical distribution of disease map.

Also, the intern will participate in school vaccination campaigns, training on writing reports on the health requirements in trading food establishments and training to use food safety devices.

The internship provides applied learning experiences during which the intern should:

1. Practice and acquire epidemiology skills.
2. Practice skills in problem-solving.
3. Perform quality control procedures.
4. Learn and adapt new Epidemiological techniques and procedures.
5. Understand the responsibilities, roles, and functions of the Health Professionals.
6. Learn how to write monthly / quarterly or annual report.

I. Internship eligibility criteria:

Entry in internship is allowed only after successful completion of all prerequisite courses of Epidemiology Program specified.

II. Internship duration:

The training period for the internship is one calendar year. It is offered in 5th academic year of the program and begins two weeks after the final examination of 4th academic year.

III. Internship scheduling:

Students will be distributed according to the availability of the training facilities equally. Student's preference also considered while making placement. However, student pre-selection of preferred internship sites does not guarantee training at those facilities.

Internship schedule (days, times and sites) is prepared by the internship coordinator of the program in consultation with the coordinator in the training facilities. The student is not permitted to make his or her own arrangements for internship rotations or to change scheduled rotation days, times or sites without a prior request to and approval by the Program Faculty and field training coordinators.

IV. Internship stages:

| Internship stage | Duration |
|-------------------------|-----------------|
| Infection Control Stage | 12 weeks |
| Epidemiology Stage | 12 weeks |
| School Health Stage | 12 weeks |
| Food Safety Stage | 12 weeks |
| Total | 48 weeks |

V. Internship supervision:

The supervision of interns is done at two levels; one by the field training coordinator and other by the internship coordinator designated by the faculty for this purpose and report to Vice Dean for Hospital Affairs. During training at field sites, intern is supervised on daily basis by the Epidemiology supervisor for particular rotation. Faculty coordinator visits regularly every month to training sites and meet the students and their supervisors to discuss with them their progress and addresses issues, if any. However urgent issues can be reported directly to faculty coordinator whenever required.

VI. Interns responsibilities:

Each intern is provided with internship booklet which contains the tasks for each training stage. Intern must complete the tasks list on daily basis which is to be signed by the immediate supervisor, if possible on daily basis, otherwise on weekly basis. All tasks given in the internship booklet will be reviewed by the Faculty Internship Coordinator on his periodic visits to health facilities providing the training.

During internship period, interns have to demonstrate the following responsibilities:

1. Before starting the internship, the students should provide the department with his essential information that needed from him / her **(Form #2)**.
2. Also, before the start of the internship the student should read this booklet carefully and assign the agreement form **(Form #6)**.
3. Perform training in accordance with Epidemiology policies and procedures.
4. All interns should comply with dress code specified by the training facility.
5. The intern usually spends at least 8 hours daily, 5 days/week or follows the working hours of training site where he/she is being trained.
6. Interns must refrain from unsafe and unprofessional conduct.
7. Exhibit professional behavior as Epidemiology professional.
8. Perform assigned work with responsibility.
9. Comply with training facility rules and regulations.
10. Attempt to establish good working relationships with all personnel with whom they come in contact during the internship rotation.

VII. Evaluation of interns by training Supervisors:

Professional behavior and technical performance are evaluated using an evaluation form designed to reflect interns competencies that are expected to achieve on completion of their internship.

This evaluation is organized into two parts: (1) general competencies i.e., affective behavior while at the rotation site and (2) discipline competencies i.e., ability to demonstrate basic theoretical and practical and technical ability in performing various Epidemiology tasks. Both parts are rated on percent competency, including assessment of activities that are in the normal course of Epidemiology daily routine and that they would normally attend or participate in seminars/ lectures, in-service workshops, etc.

Intern will be evaluated by his/her field supervisor using evaluation form **(Training Form #10)**. The field supervisor will submit the evaluation form for each intern to the Training Coordinator in the department. A summary of internship evaluation **(Form #12)** will be prepared by the Training Coordinator in the department.

VIII. Evaluation of interns by the Training Coordinator in the department:

Each intern is evaluated for his/her commitments in filling the assigned tasks and signed by Training Coordinator in the department as shown in internship booklet and filling **(training Form #10)**.

IX. Evaluation of training rotations by interns:

Interns' evaluation of rotation sites is a part of our reciprocal evaluation procedure. Interns must return intern feedback form to faculty internship coordinator no more than five (5) calendar days after completion of each rotation. Also they are required to give a report **(Training Form #9)** about each rotation.

X. Internship monitoring:

Internship monitoring form **(Training Form #14)** is to be used to get feedback from field coordinator in the training sites. Faculty internship coordinator should monitor Epidemiology interns on monthly basis by visiting the training site and making a report. Quarterly monitoring report will be sent to the Vice Dean office of hospital affairs in time.

XI. Training site transfer:

Intern should start process of transfer (if he/she want) at least 6 weeks before the desired date. The intern needs to fill the training site transfer form **(Training Form #15)** and obtain evaluation reports of the rotations completed by the intern at current training facility. Similarly intern has to obtain acceptance from the training facility where he/she wants to transfer. This form will then be submitted to program internship committee for approval. It is the responsibility of program internship coordinator in the department to check with current field training coordinator about the evaluation reports of the rotations completed by the intern, any problem or absence of the intern who applied for transfer. After that, the transfer form will be sent by the department to the vice dean hospital

affair office electronically with all the required details including student name, university ID, current/new hospital name, finished /required training period and holidays record for the student.

XII. Internship grading:

Grades for the Epidemiology internship are calculated using Intern Evaluation Form **(Training Form #10)** and evaluation by training coordinator in the department **(Training Form#11)**. Percent/grades are determined based on the performance in each of the components. The final percentage out of 100 is worked out as follows: 80% weightage will be given to field training supervisor evaluation and 20% weightage for evaluation of the training coordinator in the department and both evaluation will collected together in the final evaluation of form of the student **(Training Form#12)**. The minimum of 60% is required for successful completion of internship. The percentage component of grades is then converted to letter grades. University grading system is used to determine the grade as follow:

| Percentage obtained | Grade | Letter Grade |
|----------------------------|---------------|---------------------|
| 95 to100 | Exceptional | A ⁺ |
| 90 to 94 | Excellent | A |
| 85 to 89 | Superior | B ⁺ |
| 80 to 84 | Very Good | B |
| 75 to 79 | Above Average | C ⁺ |
| 70 to 74 | Good | C |
| 65 to 69 | High pass | D ⁺ |
| 60 to 64 | Pass | D |
| Less than 60 | Fail | F |

XIII. Attendance leaves and vacations:

1. Interns are permitted to avail all public holidays (Eid-ul-Fiter, Eid Al-Adha and National day).
2. The Vice Dean for Hospital Affairs determines the beginning and the end of each vacation, and informs the interns and the Epidemiology department to follow.
3. Interns are also allowed 15 working days annual leave and 5 days emergency leave. To avail these leaves they need to apply for approval in advance using

leave request form (**Form # 8**). No intern is allowed to proceed on leave prior to approval from Vice Dean for Hospital Affairs.

4. Intern may be granted sick leave on the provision of medical reports.
5. If sick leave exceeds 25% of the duration of the training rotation, the training stage must be repeated.
6. The attendance should be documented by the training facility.
7. Students are also allowed 14 days educational leave (**Form # 16**) to attend faculty/university conferences and research activities relating to their field according to the following:
 - a. Approval from training facility head of the department or training coordinator.
 - b. Approval from Vice Dean for Hospital Affairs of the faculty.
 - c. Provide the department with a copy of certificate of attendance to be sent with the evaluations to the faculty of Public Health and Health Informatics.
8. Lack of commitment in the attendance/training and improper behavior/attitude can lead to some or all of the following (**Training Form # 5**):
 - a. Give verbal warning to comply with the training roles and regulations
 - b. Repeat the training stage;
 - c. Move training to other training facility;
 - d. Terminate training program;
 - e. Or other.

Note: All forms are available at the "Forms" section.

XIV. Award of internship certificate:

After successful completion of training, student should submit the "**internship booklet**" duly signed by the supervisors for each rotation to the department training coordinator. The intern will be granted a certificate by the Faculty after approval of Epidemiology department. The certificate will provide the overall grade obtained by the intern in the training as well as the details of different training stages and the percentage of the marks obtained in each stage.

Note: Any intern who fails to submit internship booklet will not be awarded internship completion certificate.

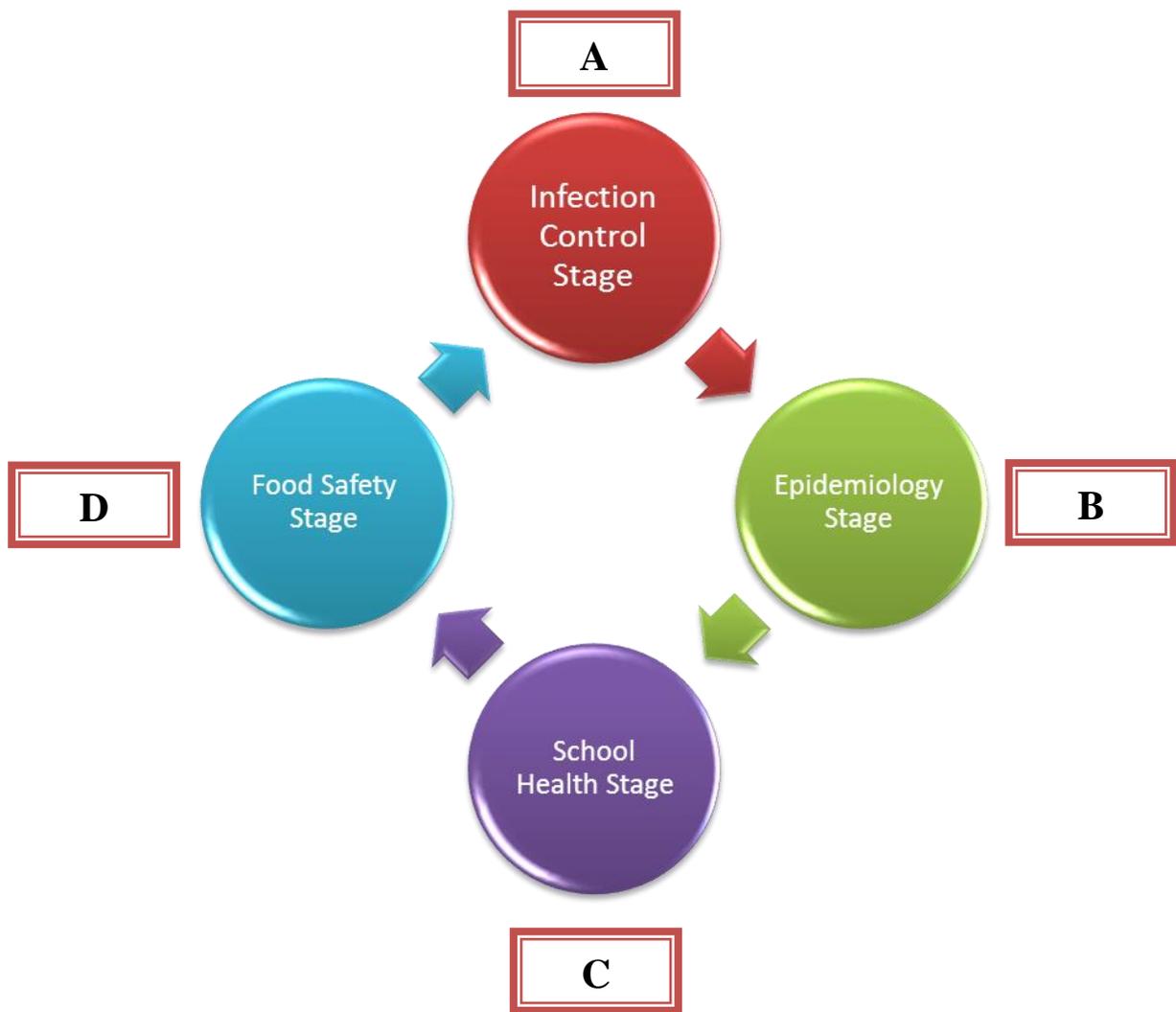
Internship Guidelines for Epidemiology Training Stages

Epidemiology Internship Program

Internship stages (48 weeks)

The following table revealed the training stages.

| Internship stage | Duration |
|-------------------------|-----------------|
| Infection Control Stage | 12 weeks |
| Epidemiology Stage | 12 weeks |
| School Health Stage | 12 weeks |
| Food Safety Stage | 12 weeks |
| Total | 48 weeks |



- Group A:**
- 1-
 - 2-
 - 3-
 - 4-

- Group B:**
- 1-
 - 2-
 - 3-
 - 4-

- Group C:**
- 1-
 - 2-
 - 3-
 - 4-

- Group D:**
- 1-
 - 2-
 - 3-
 - 4-

Infection Control Stage

Name of Training facility: Infection Control Units.

Section:.....

Rotation Period (from/to):

Goal: Interns need to be familiar with infection control job duties.

Tasks: The intern will observe and/or perform the following procedures. If any task is not applicable, please mark "N/A".

| N | Tasks | Trainee (Tick appropriate column) | | Trainer's signature |
|---|--|--------------------------------------|---------|------------------------|
| | | Observe | Perform | |
| 1 | Training on the necessary measures to prevent infections in hospital departments. | | ✓ | |
| 2 | How to write an infection control reports | | ✓ | |
| 3 | Sampling method techniques of infection-prone places and sent it to the laboratory for analysis. | | ✓ | |
| 4 | Job training within the infection control team at the hospital. | | ✓ | |
| 5 | Training on how to write Infection Control Department plan. | ✓ | | |

Epidemiology Stage

Name of Training facility: Epidemiology Department in MOH

Section:.....

Rotation Period (from/to):

Goal: Interns need to be familiar with Epidemiology Units job duties.

Tasks: The intern will observe and/or perform the following procedures. If any task is not applicable, please mark "N/A".

| N | Tasks | Trainee (Tick appropriate column) | | Trainer's signature |
|---|--|--------------------------------------|---------|------------------------|
| | | Observe | Perform | |
| 1 | Access to records and disease reports. | ✓ | | |
| 2 | To participate in the epidemiological investigation campaigns in the case of the emergence of epidemics. | | ✓ | |
| 3 | Training on how to manage the epidemic. | | ✓ | |
| 4 | Training on how to write Epidemiology reports. | | ✓ | |
| 5 | How to draw the geographical distribution of disease map. | | ✓ | |
| 6 | Access to the records of various cancers and analyze their own data illnesses. | ✓ | ✓ | |

School Health Stage

Name of Training facility: School Health Department

Section:.....

Rotation Period (from/to):

Goal: Interns need to be familiar with School Health Units job duties.

Tasks: The intern will observe and/or perform the following procedures. If any task is not applicable, please mark "N/A".

| N | Tasks | Trainee (Tick appropriate column) | | Trainer's signature |
|---|---|--------------------------------------|---------|------------------------|
| | | Observe | Perform | |
| 1 | Participation in school vaccination campaigns. | | ✓ | |
| 2 | Manage school canteens and control. | ✓ | | |
| 3 | Work in the school team to prevent skin diseases. | | ✓ | |
| 4 | Training on how to prepare school health reports. | | ✓ | |

Food Safety Stage

Name of Training facility: Food Safety Unit in Environmental Department, MOH.

Section:

Rotation Period (from/to):

Goal: Interns need to be familiar with Food Safety Units job duties.

Tasks: The intern will observe and/or perform the following procedures. If any task is not applicable, please mark "N/A".

| N | Tasks | Trainee (Tick appropriate column) | | Trainer's signature |
|---|---|--------------------------------------|---------|------------------------|
| | | Observe | Perform | |
| 1 | Training on how to write reports on the health requirements in trading food establishments. | | ✓ | |
| 2 | Training to use food safety devices. | | ✓ | |
| 3 | Follow-up cases of food poisoning in trading food places. | | ✓ | |
| 4 | Participation in the private campaigns patrols team on trading food establishments. | | ✓ | |
| 5 | Training on how to take samples of the contaminated food and food handlers. | | ✓ | |

Internship Forms

Student's Information Form

(Training Form No. 2)

(To be filled by the student)

| | |
|-----------------------------|-------------------|
| Name | (Arabic) |
| | (English) |
| University ID | |
| National ID | |
| Tel. No. | |
| In case of emergency | Mobile No. |
| | Relation |
| E-mail | |
| Address | |

Agreement Letter

(Training Form No. 6)

Dear Intern,

Please read carefully Rules, Regulations and Guidelines stated for internship period. Sign the statement below to ensure that you understood all contents of internship and agree to adhere to the Rules, Regulations and Guidelines.

I have read, understood, and agree to adhere to the Rules, Regulations and Guidelines stated in Faculty of Public Health and Health Informatics.

| | |
|--------------------------|--|
| Student Name | |
| University ID No. | |
| Date | |
| Signature | |

Student Incident Report Form

(Training Form No. 5)

(To be filled by the training coordinator)

| | |
|-------------------------------|--|
| Student's Name | |
| Training facility Name | |

After meeting with the training coordinator in the department , we noticed the following:

- Absent (without reason)
- Permission (more than usual)
- Late attendance
- Bad behavior and attitude
- Obtained less than 60% of the evaluation in the training stage (.....).
- Others:

Based on the above mentioned reason (s) we decided to:

- Give verbal warning to you to comply with the training rules and regulations in the training facility.
- Repeat training in the stage (.....).
- Move your training to other training facility.
- Terminate your training program.
- Other:
.....

| | |
|--|--|
| Name of the Training Coordinator | |
| Signature of Training Coordinator | |
| Name of Head of the Department | |
| Signature of Head of the Department | |

Date

Vice Dean for Hospitals Affairs

Intern Annual, Educational & Emergency Leave Request

(Training Form No. 8)

(The student has two weeks annual leave + one Week for emergency leave, 14 days for Educational leave to participate/ attend faculty/university scientific conferences, seminars, workshops and their research activities)

| | | | |
|-------------------------------|--|--------------------------|--|
| Student's Name | | University ID No. | |
| Name of the department | | | |
| Phone No. | | Leave Balance | |

| Type of the Leave requested | Annual | Educational | Emergency |
|-----------------------------|--------|-------------|-----------|
| | | | |

| Purpose of Educational leave | | | | | |
|---|------------------|--|---------|----------|--|
| To attend | Conference | | Seminar | Workshop | |
| To participate/ present in | Conference | | Seminar | Workshop | |
| To participate in | Research meeting | | | | |
| Name of the Educational facility | | | | | |
| Name of the Educational event | | | | | |

| | | | | |
|--|-------------|--|-----------|--|
| Leave request | from | | To | |
| Joining date after leave | | | | |
| Name of the current training facility | | | | |
| Signature of the student | | | | |

| | |
|--|--|
| Name of the field training coordinator | |
| Signature of the field training coordinator | |

| | |
|--|--|
| Name of the department Coordinator | |
| Signature of the department Coordinator | |

| | |
|--|--|
| Name of the Head of the Department | |
| Signature of Head of the Department | |

Date

Vice Dean for Hospitals Affairs

End of the Training Stage Report

(Training Form No. 9)
(To be filled by the student)

| | | | | |
|--------------------------|-------------|--|-----------|--|
| Student's name | | | | |
| Department | | | | |
| Training Facility | | | | |
| Training stage | | | | |
| Training period | from | | To | |

Introduction:

Knowledge gained:

Exquisite skills:

Is the training objectives have been achieved?

Yes

No

If the training objectives does not achieve, what are the reasons:

I suggest the following to improve training:

Trainee Name Signature

Guidelines for writing the report:

Use words which are clear and simple terms.

Try to be as brief as possible, with the writing of the points that have to do with training only.

Go directly to the main points and avoid lengthy reports.

Start with an introduction on the objectives of the training stage.

Highlight the training that you have received, acquired knowledge and skills and whether the training objectives have been achieved or not, and if not met, what are the reasons.

At the end of your report please put suggestions for improving the training program.

Complete the form by computer or by hand writing.

Submit the report within two days after the end of the training stage.

The report can be submitted by hand or send it via e-mail or fax to the training supervisor in the department.

Student's Evaluation Form

(Training Form No. 10)

(To be filled by the Field training coordinator & Training Coordinator in the Department)

| | | | |
|--|--|------------------------|--|
| Intern Name | | | |
| University Number | | | |
| Department | | | |
| Training Facility Name | | | |
| Stage of Internship | | | |
| Date of the beginning of the training stage | | Date of the end | |

Evaluation of The Student By the Supervisor at Training Facility

| Punctuality and Attendance | Has a good relation with others | Skills and general performance | Total |
|----------------------------|---------------------------------|--------------------------------|-------|
| 15 | 15 | 50 | 80% |
| | | | |

Other comments about the student:

.....

.....

.....

.....

| | Name | Signature | Date |
|----------------------------------|------|-----------|------|
| Field Training Supervisor | | | |

Evaluation of The Student By the Training Coordinator in the Department

| Punctuality and Attendance | Has a good relation with others | Skills and general performance | Total |
|----------------------------|---------------------------------|--------------------------------|-------|
| 5 | 5 | 10 | 20% |
| | | | |

Other comments about the student:

.....

.....

.....

.....

| | Name | Signature | Date |
|---|------|-----------|------|
| Training coordinator in the department | | | |

Final Evaluation of the Student's Internship

(Training Form No. 12)

(To be filled by training coordinator in the department)

| | |
|------------------------|--|
| Student's name | |
| University ID | |
| Department Name | |

| No. | Training Stage | Evaluation of the field training coordinator | Evaluation of the training coordinator in the department | Degree | Overall Rating (success / failure) |
|----------------------|----------------|--|--|--------|------------------------------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| The final evaluation | | | | | |

| | |
|---|--|
| Name of the training coordinator in the department | |
| Signature | |

| | |
|---------------------------------------|--|
| Name of the Head of Department | |
| Signature | |

Date

Vice Dean for Hospitals Affairs

Evaluation of the Internship by the Field Training Coordinator

(Training Form No. 14)

Name of the Training Facility _____

| Items | Below average | Average | Good | Very Good | Excellent |
|--|---------------|---------|---------|-----------|-----------|
| | <60 | 60-69 | 70 - 79 | 80 - 89 | 90 -100 |
| Student performance during the training | | | | | |
| Follow the rules and regulations at the training facility | | | | | |
| Punctuality and initiative to work | | | | | |
| Have positive attitudes | | | | | |
| They have good relationships with others | | | | | |

Problems with the students, (if any):

.....

Any recommendations to improve the quality of the training:

.....

| | |
|---|-------|
| Name of the Field Training Coordinator | _____ |
| Signature | _____ |

Date

Vice Dean for Hospitals Affairs

Student's Training Site Transfer Form

(Training form no. 15)

Student's Name: **UQU ID**

Training facility:

Training starting date: **Ending date:**

Rotations completed:

1.....Duration (weeks):

2.....Duration (weeks):

3.....Duration (weeks):

4.....Duration (weeks):

Evaluation reports for completed rotations attached: Yes No

Field Training Coordinator agrees to transfer: Yes No

Name of Training Coordinator:.....

Signature of Training Coordinator: Date:

New training facility: Expected starting date:

Rotations to be completed:

1..... Duration (weeks):

2..... Duration (weeks):

3..... Duration (weeks):

Training Coordinator in the department agrees to accept intern: Yes No

Name of Training Coordinator:

Signature of Training Coordinator:

Date

Vice Dean for Hospitals Affairs

Student's Internship Evaluation Form

(Training Form No. 17)
(To be filled by the student)

| General Information | |
|--|--|
| Name | |
| ID | |
| Mobile # | |
| E-mail | |
| Signature | |
| SUPERVISION | |
| Field Training Coordinator | |
| Training Coordinator in the department | |

Please use a check mark (√) to indicate your response

| Item | Poor | Fair | Good | Very good | Excellent |
|--|------|------|------|-----------|-----------|
| Training Coordinator in the department | | | | | |
| Encourage the interns to ask questions and represent themselves | | | | | |
| The academic supervisor was accessible to me and concerned about my progress | | | | | |
| The preparation and presentation of material was clear | | | | | |
| The presentation of material was consistent with the internship goals | | | | | |
| The supervisor's respectable attitude and behavior toward intern | | | | | |
| The supervisor motivates and enhance the intern to get updates in his profession | | | | | |
| The supervisor frequent attend the training place and follow up interns | | | | | |
| Field Training coordinator | | | | | |
| Encourage the interns to ask questions and represent themselves | | | | | |
| The Field Supervisor was accessible and concerned about the progress of intern | | | | | |
| The application process (procedures and forms) was clear and accessible | | | | | |
| The Field Supervisor's respectable attitude and behavior toward intern | | | | | |
| The Field Supervisor discus the internship options with interns | | | | | |

Student's Internship Evaluation Form (continue):

Please answer the following and give comments:

1- In what ways do you feel your previous academic education has been helpful in preparing you for your internship?

2- What do you feel was lacking in your previous academic education that would have been helpful for you at your internship?

3- Have you met your initial expectations for the internship training? Why or why not?

4- Do you feel that your internship experience will be helpful for you in pursuing professional?

5-What is the internship training strength?

6-What are the internship training weaknesses, or area needs to improve?

7-What did you learn thought this internship that you particularly value?
How did you learn that?

For Queries Please Contact:

1. Epidemiology Internship Coordinator :

Dr. Mohamed Abdel-Fattah Mohamed

E-mail: maabdelfattah@uqu.edu.sa

Mobile: 0565838162

2. Head of Epidemiology Department, Faculty of Public Health and Health Informatics:

Dr. Khalil Ismail

E-mail: kmismail@uqu.edu.sa

Mobile: 0542864897
