

جامعة أم القرى
UMM AL-QURA UNIVERSITY

- College of Science
- Mathematics Department

Mathematics Department Guide

2025-2026 | 1447-1448

Mathematics Department

Σ \int π \sqrt ∞



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

00 — Guide's content

Guide's content

01	—	About the Mathematics Department	02
02	—	Mission and goals	03
03	—	Academic programs	04
04	—	Academic advising	18
05	—	Faculty members	19
06	—	Contacts	25
07	—	Attachments	27



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

01

About the Mathematics
Department

About the Mathematics Department

The Mathematics Department is originated around 1384/1385 AH (1964/1965 CE) when the organizational structure of the College of Education in Mecca was established. At that time, the Mathematics Department was combined with the Department of Physics to offer a double major in "Physics and Mathematics." This system continued for approximately ten years until 1394/1395 AH (1974/1975 CE), when the Mathematics Department was separated and became an independent department offering a Bachelor of Science degree in Mathematics and Education. In 1400/1401 AH (1980/1981 CE), Umm Al-Qura University was founded in Mecca, and consequently, the College of Applied Sciences (now the College of Science) was established, incorporating the department into its structure. The department then began offering a Bachelor of Science degree in Mathematics with teacher preparation or in Pure Mathematics. In 1403/1404 AH (1983/1984 CE), the department was renamed the Department of Mathematical Sciences, a name it retained until 1443 AH (2022 CE) when the university's restructuring resulted in the department being renamed the Mathematics Department. Today, the department has approximately 1,300 students enrolled in various academic levels and mathematical specializations. It also employs over 60 faculty members from diverse fields, all holding advanced degrees from prestigious international, regional, and local universities.

02



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

02

Mission and Goals

Mission and Goals

Mission:

Quality in teaching mathematical sciences and contribution to scientific research.

Goals:

- Preparing qualified human cadres to work in the field of mathematical sciences in the education and research sectors.
- Developing study plans to keep pace with scientific progress in mathematical sciences.
- Enriching the library by contributing to the writing and translation of books related to mathematical sciences.
- Attracting talented students in mathematical sciences and preparing them to become skilled academic staff members in the future.
- Encouraging the department staff to attend and participate in conferences and scientific courses.
- Encouraging the pursuit of scientific research, organizing research groups, and holding courses and lectures in mathematical sciences.

03



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03

Academic programs

Academic programs

The Mathematics Department offers several academic programs aimed at preparing and qualifying specialists in the mathematical sciences, including pure and applied branches, statistics, probability, finance, and actuarial science. This is achieved by equipping students with cognitive and mental skills, sound logical thinking, methods of proof, understanding causes, and constructive criticism, along with learning advanced skills in comparison, analysis, reasoning, problem-solving, and sound decision-making. Furthermore, the program develops students' skills in purposeful learning and the use of technology within a robust educational curriculum that aligns with the highest standards of international academic accreditation bodies. The program's outputs contribute to meeting the needs of the labor market in areas requiring knowledge and skills in mathematics, computation, statistics, and actuarial science.

04



جامعة أم القرى
UMM AL-QURA UNIVERSITY

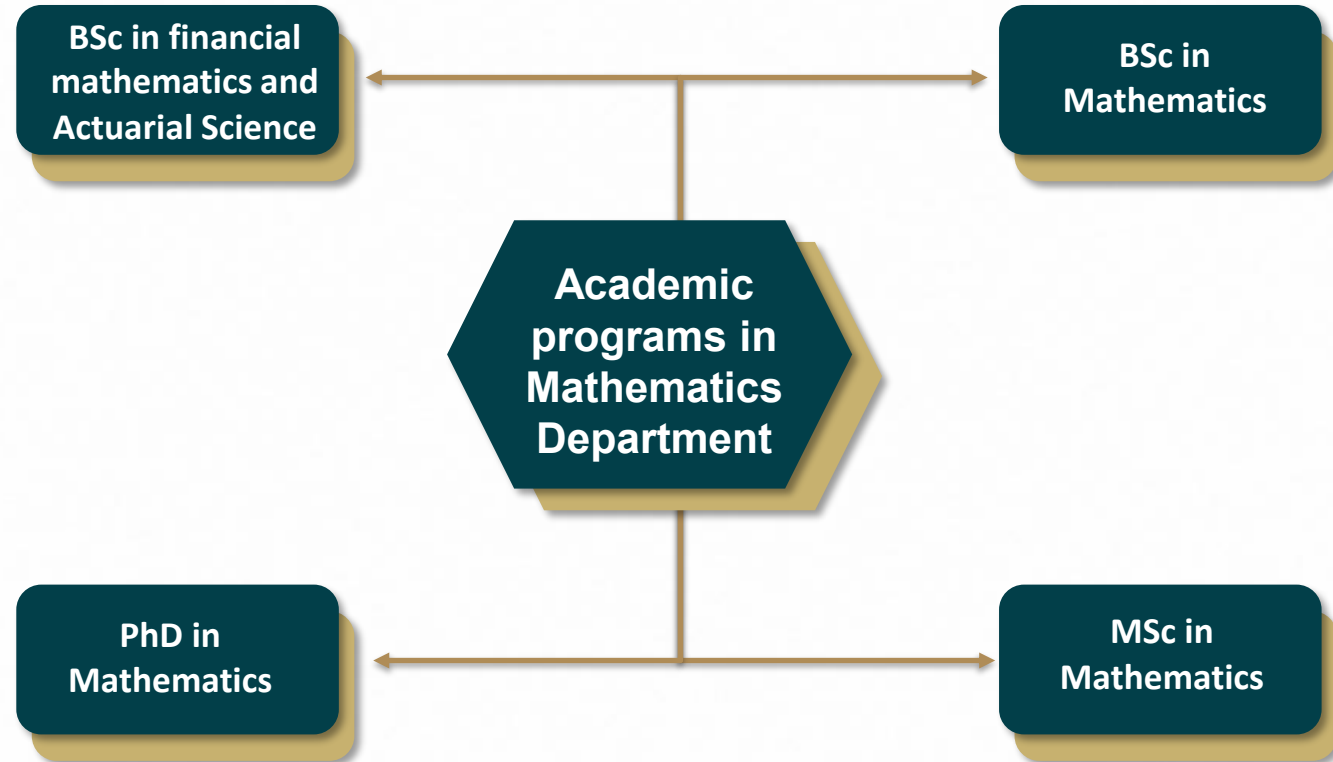
Mathematics Department Guide

- College of Science
- Mathematics Department

03

Academic programs

Academic programs





جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(1) Bachelor of Mathematics

Specialization Description:

The mathematics major focuses on studying the fundamentals of mathematics and its applications, developing concepts, theories, and operational methodologies, and participating in the practical application of research findings in the fields of science, engineering, business, and other scientific disciplines.

Specialist tasks

- Developing mathematical concepts, theories, and operational methodologies in various branches of mathematics, such as algebra, mathematical analysis, and mathematical equations.
- Applying theories and techniques to contribute to the fields of science, business, engineering, and healthcare.
- Evaluating, processing, analyzing, and interpreting data.
- Preparing scientific papers and reports, publishing research in academic journals, and presenting findings at professional conferences.
- Transferring mathematical knowledge and skills to learners and researchers at appropriate educational levels.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(1) Bachelor of Mathematics

Program Data

1	Number of hours	139
2	Years of Study	4
3	Admission requirements:	High school graduate (science track) + High school graduation 5 years or less
4	Program language:	English
5	Campus	Al-Abidiyah for male students and Al-Zahir for female students
6	Fees:	Free



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(1) Bachelor of Mathematics

Study plan: First year – Second year

First level		
units	Course Title	Course Code
4	Foundations of Mathematics	MTH1201
4	Pre-Calculus	MTH1100
3	English Language 1	ELIN1301
2	Tajweed of The Holy Quran	QR1101
3	General Biology	BIO1101
2	Digital design skills	IND1101

Third level		
units	Course Title	Course Code
4	Calculus 2	MTH1102
3	Elementary Statistics and Probability	MTH2601
3	Introduction to Real Analysis	MTH2301
3	Analytical Geometry	MTH2202
3	Combinatorics	MTH2203
2	Introduction to Artificial Intelligence	AI2001
2	Memorizing the Holly Quran 2	QR2103

Second level		
units	Course Title	Course Code
3	Calculus\	MTH1101
4	Linear Algebra 1	MTH1401
3	English Language (2)	ELIN1302
0	University skills	CUR1101
3	General Chemistry 1	CHM1101
3	General Physics	PHYS110\T
2	Memorizing the Holly Quran 1	QR2102

Fourth level		
units	Course Title	Course Code
3	Probability Theory	MTH2602
4	Ordinary Differential Equations	MTH2104
4	Multivariable Calculus	MTH2103
3	Numerical Analysis 1	MTH2501
2	Seal of the Holy Quran	QR3104
2	Values and ethics	ICC1201



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(1) Bachelor of Mathematics

Study plan: Third year – Fourth year

Fifth level		
units	Course Title	Course Code
3	Real analysis 1	MTH3302
4	Number theory	MTH3205
3	Linear algebra 2	MTH3402
3	Mathematical software packages	CS3503
3	Applied calculus	MTH3105
2	Family in Islam	ICC4202
2	Elective course - general	-----

Seventh level		
units	Course Title	Course Code
6	Cooperative Training	MTH4888

sixth level		
units	Course Title	Course Code
3	Group theory	MTH3403
3	Real analysis 2	MTH3303
3	Mathematical and computational statistics	MTH4603
3	Graph theory	MTH3204
3	Partial differential equations	MTH3106
2	Professional skills	BUS1099
3	Elective course - Department	MTH----

Eights level		
units	Course Title	Course Code
3	Rings and fields theory	MTH4404
3	Topology	MTH4311
3	Numerical analysis 2	MTH3502
3	Research project	MTH4801
4	Complex analysis	MTH4304
3	Elective course - Department	MTH----



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(1) Bachelor of Mathematics

Study plan: Elective courses

Program elective courses		
units	Course Title	Course Code
3	Data analysis	MTH4609
3	Modern geometry	MTH4206
3	Advanced algebra	MTH4405
3	Differential geometry	MTH4107
3	Measure and integration	MTH4211
3	Linear programming	MTH4407
3	Coding	MTH4408
3	Continuum and fluid mechanics	PHY4702
3	Mathematical biology	MTH3209
3	Financial mathematics	MTHF3708

General elective courses		
units	Course Title	Course Code
2	Innovation and Entrepreneurship	BUS1098
2	Tourism and Hospitality	THM3191
2	Personal Financial Planning Skills	FIN3703
2	Digital Technology	CS2001
2	Life Skills	PSY3127
2	Diversity, Equity, and Inclusion	SPED1102
2	E-Commerce	ECON4312
2	Heritage and Cultural Diversity	HIS4315
2	Writing and Oratory	ARS1601
2	Community Health	HP3009



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(2) Bachelor of Financial Mathematics and Actuarial Science

Specialization Description:

The financial mathematics and actuarial science specialization is concerned with conducting actuarial research and studies in the field of insurance and retirement, developing methods for collecting data and managing business and funds in the field of insurance and retirement, extracting, converting, evaluating and presenting the results of actuarial studies and indicators, and preparing documents and reports specializing in the results of business and tests.

Specialist tasks

- Identify and analyze the objectives of actuarial studies; determine the study timeline, scope, size, and geographical and statistical coverage; and establish auditing, coding, and data processing methodologies while monitoring their implementation.
- Identify and select appropriate data collection methods, determine the most reliable sources, and assess their suitability.
- Design and develop insurance and pension plans; calculate benefits, payments, and monthly premiums; and determine the reserve requirement ratio.
- Determine methods for presenting results and statistical reports; prepare probability tables based on data analysis and actuarial studies; analyze and classify information and data outcomes; and present statistical data in accordance with mathematical, statistical, and probability principles.
- Prepare, present, explain, and maintain specialized documents and reports related to actuarial calculations and preserve them in the designated databases in accordance with applicable policies and procedures.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(2) Bachelor of Financial Mathematics and Actuarial Science

Program Data

1	Number of hours	137
2	Years of Study	4
3	Admission requirements:	High school graduate (science track) + High school graduation 5 years or less
4	Program language:	English
5	Campus	Al-Abidiyah for male students and Al-Zahir for female students
6	Fees:	Free



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(2) Bachelor of Financial Mathematics and Actuarial Science

Study plan: First year – Second year

First level		
units	Course Title	Course Code
2	Tajweed of The Holy Quran	QR1101
3	English language (1)	ELIN1301
2	Design Thinking	IND1101
3	Elementary Statistics and Probability	MTH2601
3	Calculus\	MTH1101
3	Mathematical logic	MTH1207
3	General biology	BIO1101

Third level		
units	Course Title	Course Code
2	Memorizing the Holy Quran 2	QR2103
4	Linear algebra 1	MTH1401
4	Computing Financial mathematics	MTHF2702
3	Probability theory	MTH2602
3	Microeconomics	ECO1122
3	Financial Accounting	ACCT1111

Second level		
units	Course Title	Course Code
2	Memorizing the Holy Quran 1	QR2102
3	English language (2)	ELIN1302
0	University skills	CUR1101
3	General physics 1	PHYS1101
3	General chemistry 1	CHM1101
2	Principles of financial mathematics	MTHF1701
4	Calculus 2	MTH1102
2	Mathematics of finance	MTH2102

Fourth level		
units	Course Title	Course Code
2	Seal of the Holy Quran	QR3104
2	Values and ethics	ICC1201
4	Multi-variables Calculus	MTH2103
4	Financial Mathematics	MTHF2703
3	Statistical Methods	MTH2604
3	Macroeconomics	ECO2222



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(2) Bachelor of Financial Mathematics and Actuarial Science

Study plan: Third year – Fourth year

Fifth level		
units	Course Title	Course Code
2	Family in Islam	ICC4202
2	Introduction to Artificial Intelligence	AI2001
2	University Elective course	
4	Actuarial mathematics (1)	MTHF3801
3	Actuarial Corporate Finance	MTHF3704
3	Regression Analysis	MTH3605
3	Program elective course (1)	

Seventh level		
units	Course Title	Course Code
6	Cooperative Training	MTHF4909

sixth level		
units	Course Title	Course Code
4	Actuarial mathematics (2)	MTHF3803
3	Financial Derivatives	MTHF3705
3	Stochastic processes	MTH3606
3	Actuarial mathematics (2)	MTHF3802
3	Risk Theory	RMI3804
2	Actuarial Mathematics Ethics	MTHF3805

Eights level		
units	Course Title	Course Code
2	Professional skills	BUS1099
3	Program elective course (2)	
3	Financial Economics Models	ECO4706
3	Time series	MTH4607
3	Credibility Theory and Loss Distributions	MTHF4806
2	Actuarial software	CS4807
3	Research project	MTHF4708



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs

(2) Bachelor of Financial Mathematics and Actuarial Science

Study plan: Elective courses

Program elective courses- Mathematics

units	Course Title	Course Code
3	Numerical analysis 1	MTH2501
3	Introduction to real analysis	MTH2301
3	Data analysis	MTH4609
3	Linear programming	MTH4407

Program elective courses- Business

units	Course Title	Course Code
3	Business Analysis	BA3302
3	Health Insurance	RMI4101
3	Principles of Islamic Economics	ECO1266

General elective courses

units	Course Title	Course Code
2	Innovation and Entrepreneurship	BUS1098
2	Tourism and Hospitality	THM3191
2	Personal Financial Planning Skills	FIN3703
2	Digital Technology	CS2001
2	Life Skills	PSY3127
2	Diversity, Equity, and Inclusion	SPED1102
2	E-Commerce	ECON4312
2	Heritage and Cultural Diversity	HIS4315
2	Writing and Oratory	ARS1601
2	Community Health	HP3009



جامعة أم القرى
UMM AL-QURA UNIVERSITY

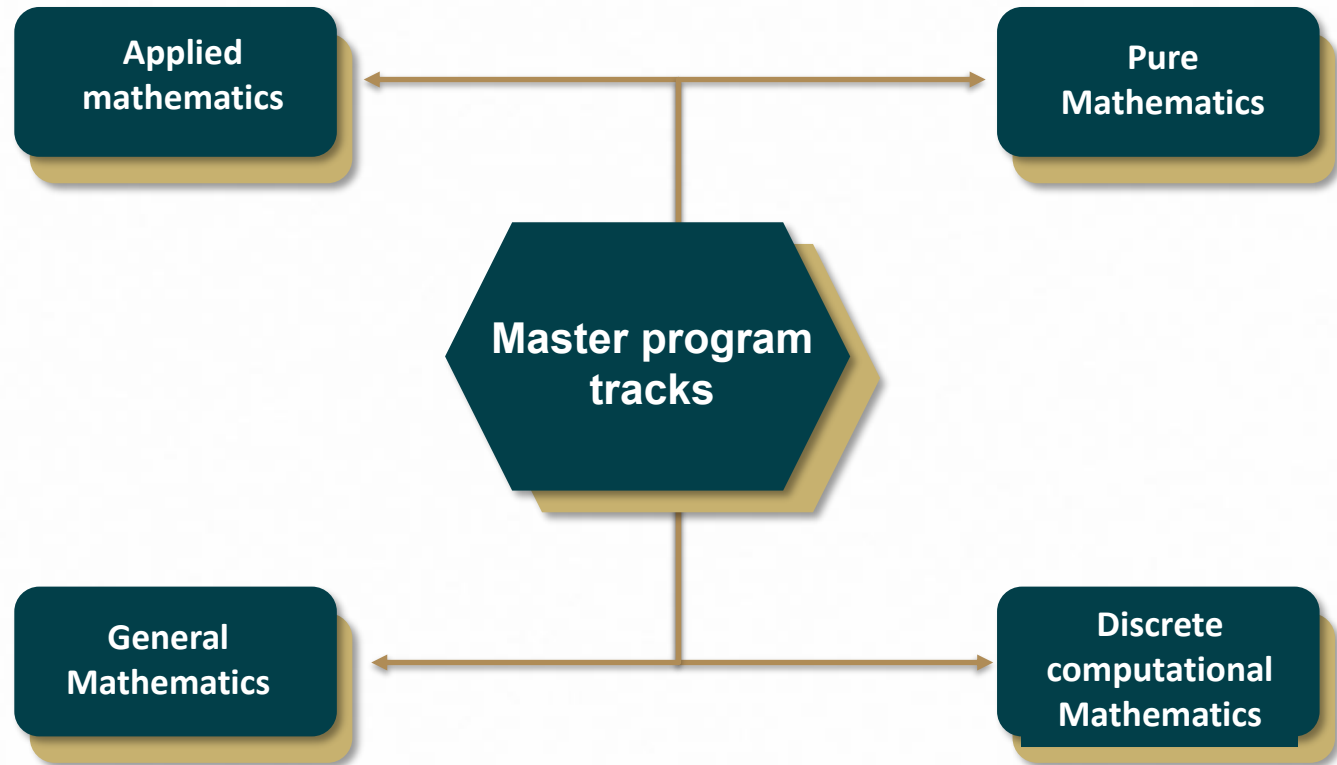
Mathematics Department Guide

- College of Science
- Mathematics Department

03 Academic programs



(3) Master of Mathematics





جامعة أم القرى
UMM AL-QURA UNIVERSITY

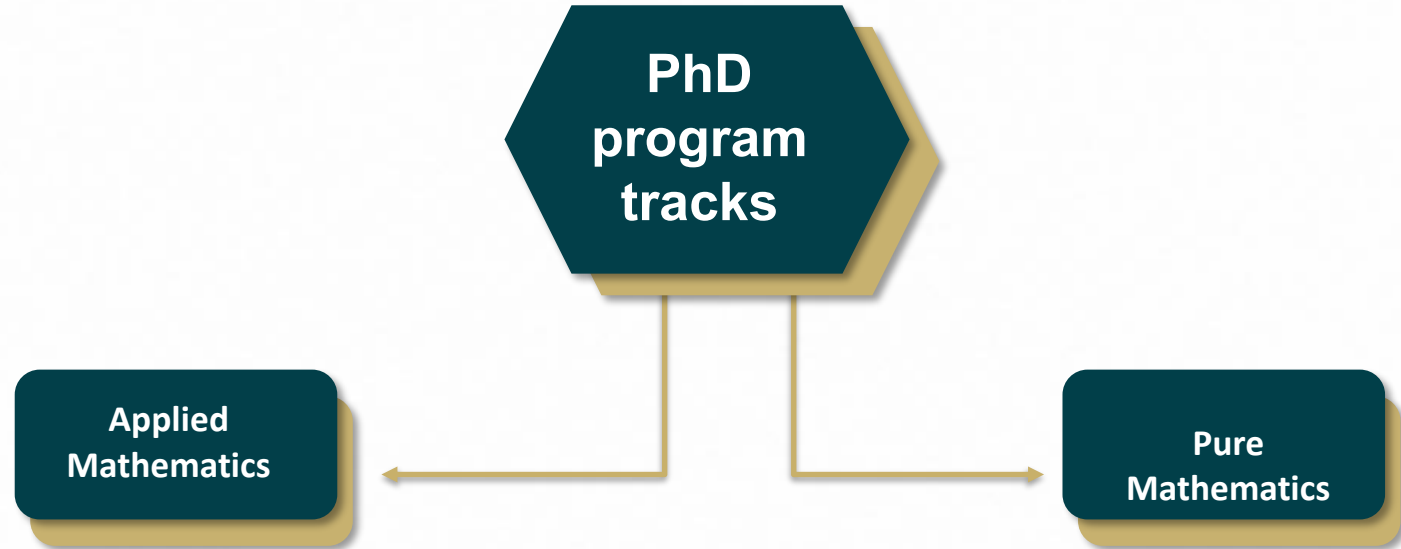
Mathematics Department Guide

- College of Science
- Mathematics Department

03 — Academic programs



(4) PhD of Mathematics





جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

04 — Academic advising



Academic advising

Definition:

The academic advisory process at the university benefits from the department's electronic system, which enables direct communication. Requests for adding, dropping, and changing course sections are processed electronically through the advisor during specified periods. To support students during their academic journey, an academic advisor (male or female) from the faculty is assigned to every student to contribute to providing the necessary academic support.

Aims of academic advising

- Guiding students to achieve the best results and reducing the chances of academic failure.
- Preparing students to adapt to university life.
- Providing students with accurate information regarding educational policies and resources.
- Enhancing academic achievement and overcoming obstacles during the course of study.
- Providing consultation from the advisor during the add/drop period.
- Developing alternative study plans (in cases of withdrawal, failure, or change of major).



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

05 — Faculty members



Faculty members

Professors		
Males	Females	Total
2	8	10

Associate professors		
Males	Females	Total
8	15	23

Faculty members

Assistant professors		
Males	Females	Total
8	21	29

Lecturers		
Males	Females	Total
4	6	10

Assistants		
Males	Females	Total
1	1	2



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

05 Faculty members



Faculty members

No	ID number	Name	Academic rank	Campus	Email
1	4281323	Hind Khalaf M. Aljeaid	Professor	Al-Zahir	hkjeaid@uqu.edu.sa
2	4281332	Hanan Saad S. Alsaadi	Professor	Al-Zahir	hssaadi@uqu.edu.sa
3	4281739	Mashail Masaud S. Al-Sobhi	Professor	Al-Zahir	mmsobhi@uqu.edu.sa
4	4281740	Basmah Hamzah S. Shafee	Professor	Al-Zahir	bhshafee@uqu.edu.sa
5	4281818	Najat Atiq A. Alghamdi	Professor	Al-Zahir	amghamdi@uqu.edu.sa
6	4282164	Rajaa Taher M. Matoog	Professor	Al-Zahir	rtmatoog@uqu.edu.sa
7	4290020	Faizah Mohammad H. Alharbi	Professor	Al-Zahir	fmharbi@uqu.edu.sa
8	4310063	Tahani Abdulrahman S. Abushal	Professor	Al-Zahir	taabushal@uqu.edu.sa
9	4350595	Muntaser Ahmed T. Safan	Professor	Abidiyyah	masafan@uqu.edu.sa
10	4410172	Mohamed Safaa M. Osman	Professor	Abidiyyah	msosman@uqu.edu.sa
11	4190030	Azhar Rashad A. Jan	Associate professor	Al-Zahir	arjaan@uqu.edu.sa
12	4220004	Abdullah Awad S. Alahmari	Associate professor	Abidiyyah	aaahmari@uqu.edu.sa
13	4230209	Yassin Abdullah H. Alzubaidi	Associate professor	Abidiyyah	yazubaidi@uqu.edu.sa
14	4240127	Fawaz Deghaileeb B. Allohaibi	Associate professor	Abidiyyah	fdlohaibi@uqu.edu.sa
15	4270197	Suliman Ahmad S. Alsaeed	Associate professor	Abidiyyah	sasaeed@uqu.edu.sa



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

05 Faculty members



Faculty members

No	ID number	Name	Academic rank	Campus	Email
16	4270201	Abdullah Ahmed A. Assiry	Associate professor	Abidiyyah	aaasiri@uqu.edu.sa
17	4280427	Sameeha Ali H. Raad	Associate professor	Al-Zahir	saraad@uqu.edu.sa
18	4280490	Taghreed Abdulrahman A. Assiri	Associate professor	Al-Zahir	taasiri@uqu.edu.sa
19	4281173	Wafa Khalaf A. Alqurashi	Associate professor	Al-Zahir	wkqureshi@uqu.edu.sa
20	4281249	Makkiah SuliemanA. Makki	Associate professor	Al-Zahir	msmakki@uqu.edu.sa
21	4281324	Ahlam Hasan M. Qamlo	Associate professor	Al-Zahir	ahgamlo@uqu.edu.sa
22	4281580	Faiza Mohammad S. Allehiany	Associate professor	Al-Zahir	fmlahyani@uqu.edu.sa
23	4281809	Noha Mohammad S. Seyam	Associate professor	Al-Zahir	nsiam@uqu.edu.sa
24	4281821	Najah Ahmad N. Alsadi	Associate professor	Al-Zahir	nansaadi@uqu.edu.sa
25	4282233	Amel Ahmed O. Alaidrous	Associate professor	Al-Zahir	aaaydarus@uqu.edu.sa
26	4290034	Hazar Abdulrahman M. Khogeer	Associate professor	Al-Zahir	hakhogeer@uqu.edu.sa
27	4290093	Roa Mohammed H. Makki	Associate professor	Al-Zahir	rmakki@uqu.edu.sa
28	4290491	Shami Ali M. Alsallami	Associate professor	Abidiyyah	sasalami@uqu.edu.sa
29	4310199	Sahar Hussain Y. Nazra	Associate professor	Al-Zahir	shnazrah@uqu.edu.sa
30	4320566	Mohamed Salah A. Mabrouk	Associate professor	Abidiyyah	msmabrook@uqu.edu.sa



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

05 Faculty members



Faculty members

No	ID number	Name	Academic rank	Campus	Email
31	4340169	Hala Ahmad H. Hejazi	Associate professor	Al-Zahir	hahijazi@uqu.edu.sa
32	4340290	Rehab Ali S. Alsultan	Associate professor	Al-Zahir	rasultan@uqu.edu.sa
33	4350057	Mohamed Elsayed M. Ghoneim	Associate professor	Abidiyyah	msgthonim@uqu.edu.sa
34	4180178	Samah Abdullah Sh. Alameer	Assistant professor	Al-Zahir	saameer@uqu.edu.sa
35	4230023	Omaima Mostafa M. Alshanqiti	Assistant professor	Al-Zahir	omshanqiti@uqu.edu.sa
36	4280408	Amani Mohammed A. Alfadli	Assistant professor	Al-Zahir	amfazli@uqu.edu.sa
37	4280489	Ghada Matoq A. Badri	Assistant professor	Al-Zahir	gmbadri@uqu.edu.sa
38	4281167	Afrah Obaidullah N. Assolami	Assistant professor	Al-Zahir	aosulami@uqu.edu.sa
39	4281815	Hanadi Mohammad Sh. Banjar	Assistant professor	Al-Zahir	hmbanjar@uqu.edu.sa
40	4282159	Fakhirah Mazil A. Alotaibi	Assistant professor	Al-Zahir	fmotibi@uqu.edu.sa
41	4290021	Eman Ahmad N. Alluqmani	Assistant professor	Al-Zahir	ealoqmani@uqu.edu.sa
42	4290160	Maha Abdulkader A. Alsharef	Assistant professor	Al-Zahir	masharif@uqu.edu.sa
43	4300206	Rana Hamza H. Khashab	Assistant professor	Al-Zahir	rhkhashab@uqu.edu.sa
44	4310197	Amani Ali A. Alkathiry	Assistant professor	Al-Zahir	aakatheri@uqu.edu.sa
45	4310398	Abeer Habeeballah G. Bakhsh	Assistant professor	Al-Zahir	abakhsh@uqu.edu.sa



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

05 Faculty members



Faculty members

No	ID number	Name	Academic rank	Campus	Email
46	4310473	Hessah Ali H. Alzahrani	Assistant professor	Al-Zahir	hahzahrani@uqu.edu.sa
47	4320088	Ali Rashash R. Alzahrani	Assistant professor	Abidiyyah	arzahrani@uqu.edu.sa
48	4320089	Yasser Hamad H. Alsaidi	Assistant professor	Abidiyyah	yhsaadi@uqu.edu.sa
49	4320240	Saleh Awad S. Alharthi	Assistant professor	Abidiyyah	saharhi@uqu.edu.sa
50	4320281	Fdwa Muhammad Kh. Algamdei	Assistant professor	Al-Zahir	fmgamdi@uqu.edu.sa
51	4331214	Saber Abdelhamid A. Mansour	Assistant professor	Abidiyyah	samansour@uqu.edu.sa
52	4340131	Najla Abdullah A. Mohammed	Assistant professor	Al-Zahir	naamohammed@uqu.edu.sa
53	4340156	Manal Omar A. Badgaish	Assistant professor	Al-Zahir	mobadgaish@uqu.edu.sa
54	4340210	Badria Meshal F. Alsulmi	Assistant professor	Al-Zahir	bmsulami@uqu.edu.sa
55	4340241	Hashem Abdulaziz D. Althagafi	Assistant professor	Abidiyyah	hathaqafi@uqu.edu.sa
56	4340243	Ibraheem Mubasher N. Alsulami	Assistant professor	Abidiyyah	imsulami@uqu.edu.sa
57	4340323	Doaa Abdulrahman S. Basalamah	Assistant professor	Al-Zahir	dabaslamah@uqu.edu.sa
58	4340330	Khulud Saeed A. Ziadi	Assistant professor	Al-Zahir	ksziady@uqu.edu.sa
59	4340344	Abdulaziz Hamadi H Alharbi	Assistant professor	Abidiyyah	ahmharbi@uqu.edu.sa
60	4350172	Tumadhir Fahim M Alsulami	Assistant professor	Al-Zahir	tfsulami@uqu.edu.sa



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

05 Faculty members



Faculty members

No	ID number	Name	Academic rank	Campus	Email
61	4350303	Fawaz Ibrahim Sh. Aseeri	Assistant professor	Abdiyyah	fiasiri@uqu.edu.sa
62	4350393	Eman Mohammed A. Alwani	Assistant professor	Al-Zahir	emalwani@uqu.edu.sa
63	4281820	Sahar Zohair A. Al-Kazmi	Lecturer	Al-Zahir	szkazmi@uqu.edu.sa
64	4290015	Rania Mustafa M. Hariri	Lecturer	Al-Zahir	rmhariri@uqu.edu.sa
65	4290492	Nafeesa Ghulamrasoul N. Alhendi	Lecturer	Al-Zahir	nghindi@uqu.edu.sa
66	4340123	Osamah Obeid E. Alayafi	Lecturer	Abdiyyah	ooayafi@uqu.edu.sa
67	4340281	Bayan Mohammad H. Humadi	Lecturer	Al-Zahir	bhamdi@uqu.edu.sa
68	4340291	Walid Saad J Almalki	Lecturer	Abdiyyah	wsmalki@uqu.edu.sa
69	4350215	Naif Mossa Y. Alzahrani	Lecturer	Abdiyyah	nmzahrani@uqu.edu.sa
70	4350300	Musliha Waqet S. Az-Zhrani	Lecturer	Al-Zahir	mwzahrani@uqu.edu.sa
71	4400004	Hanan Hadi A. Alsuruji	Lecturer	Al-Zahir	hhsarouji@uqu.edu.sa
72	4410201	Mohammed Ahmad M. Alsharif	Lecturer	Abdiyyah	masharif@uqu.edu.sa
73	4350384	Nadiyah Abdullah M. Alghamdi	Teaching Assistant	Al-Zahir	namghamdi@uqu.edu.sa
74	4470053	Mohammed Saleh A. Habbad	Teaching Assistant	Abdiyyah	mshabbad@uqu.edu.sa



- College of Science
- Mathematics Department

Department's administrative and technical team

No	ID number	Name	Academic rank	Campus	Email
1	٤١٩٠٠٢٧	Sharaf Abdulfattah Sh. Alsulemani	Secretary	Abidiyyah	saselemani@uqu.edu.sa
2	٤٣٣٠٥٠٥	Sameer Ismail M. Bakhsh	Computer technician	Abidiyyah	sibakhsh@uqu.edu.sa
3	٤٣٠٠١١٢	Dareen Mohammed A. M. N. Hariri	Secretary	Al-Zahir	dmhariri@uqu.edu.sa
4	٤٣٣٠٣٦٩	Howayda Abdulrahman O. Besri	Secretary	Al-Zahir	haobesri@uqu.edu.sa

Telephone

Head of Department Office	966125270000 Ext. 3297
Mathematics Department Office in Al-Abidiyah	966125270000 Ext. 3298
Mathematics Department Office in Al-Zahir	966125270000 Ext. 7727, 7728, 7729

Email

Department's email	mthscim@uqu.edu.sa
Female section's email	mthscimf@uqu.edu.sa

Mailing address

Mathematics Department, College of Science, Umm Al-Qura University, Makkah Al-Mukarramah, P.O. Box 715, Saudi Arabia



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Attachments

Attachment 1

Student Rights Regulations at Umm Al-Qura University



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)

Attachments



Student Rights Regulations at Umm Al-Qura University



Student Rights Regulations at Umm Al-Qura University

Issued based on Article (50) of the University Study and Examination Regulations, issued by the Council of University Affairs Decision No. (1/9/1444) dated 03/01/1444 AH, which states:

"The Council of each university shall approve the rules of conduct and student discipline at the university"



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Chapter one: Definitions

Article One:

The University: Umm Al-Qura University.

University Entities: Everything belonging to the university, including vice-presidencies, deanships, colleges, institutes, centers, departments, and units.

Students (Male and Female): All individuals currently enrolled for study at the university at the undergraduate, diploma, or postgraduate levels (regular, distance learning, or visiting students), both male and female.

University Members: All individuals with a professional relationship with the university, whether they are faculty members, staff, or equivalent.

Grievance: Submitting a formal complaint to the specialized committee at the university regarding any matter that has caused harm to students by a university member or university entity.

Neutral Committee: A tripartite committee formed by a decision from the Dean of the College or by direction from the Student Rights Protection Committee to look into student grievances and submit a final report after verifying the incident. A member may not excuse themselves from the committee except in accordance with conflict of interest disclosure policies.

Standing Committee for Student Rights Protection: A permanent committee formed by a decision from His Excellency the President of the University to look into student grievances and carry out its duties according to these regulations.

Supreme Standing Committee for Student Rights Protection: A permanent committee formed by a decision from His Excellency the President of the University to consider appeals against decisions issued or objections raised by one of the parties of a grievance regarding the decision of the Standing Committee for Student Rights.

Objection: A student's challenge to decisions issued against them by the specialized committees mentioned in these rules.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Chapter two: Objectives and Student Rights

Article Two:

The student rights regulations at the university aim to raise students' level of awareness regarding their rights during their period of study at the university.

Article Three: During their studies, the student has the right to:

1. Review the academic plans for the scientific departments and available specializations, as well as the course schedules before the start of study. Students should be enabled to register for courses allowed by the system and registration rules, while considering priority rankings for registration according to fair criteria when it is not possible to fulfill all students' desires for a specific course.
2. Request the implementation of any academic procedures stipulated in the University Study and Examination Regulations for the undergraduate level and the regulatory bylaws for graduate studies.
3. Inquire and engage in appropriate scientific discussion with faculty members without censorship or penalty, provided the discussion does not exceed what is required by public ethics and the limits of decorum and behavior, whether during lectures or office hours.
4. Take all examinations held for the course, unless there is a regulatory obstacle preventing it according to specific regulations and instructions; the student must be informed of being barred from the exam well in advance.
5. Be informed of the date for an alternative (makeup) exam or a second-round exam at a sufficient time, not less than three working days before the scheduled date.
6. Faculty members are committed to ensuring exam questions are within the course content or issues raised during lectures. Midterm written exams shall not be less than one hour, and final exams shall not be less than two hours. Faculty members must distribute final exam grades such that the "Class Work" grade does not exceed 15% of the total grade, and they must prepare a model answer key to be submitted to department heads along with answer sheets after grading.
7. Know the model answers for midterm exam questions and the distribution of grades across parts of the answer, which serves as the basis for evaluating student performance before the final exam. Students also have the right to know their results in all exams they take.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article Three (Continued)

8. Review their final exam answer sheet according to the regulations and decisions issued by the university's competent authority organizing the mechanism and controls for such reviews.
9. Obtain health care provided by the university to its members.
10. Benefit from university services and facilities (central and branch libraries, sports fields, restaurants, parking, guidance centers) in accordance with the university's regulations.
11. Receive financial benefits stipulated in the Financial Affairs Regulations of the university.
12. Be nominated for training courses, programs, and internal/external trips, and participate in all activities, community service activities, and volunteer work.
13. Complain or file a grievance regarding any matter that causes harm in the student's relationship with faculty members, the department, the college, or any university unit. Complaints are submitted according to the organizing systems and regulations, and the student must be enabled to know the outcome of their complaint from the responsible authority.
14. The right to self-defense before any university authority regarding any violation filed against them; no penalty shall be issued until after the student has been given the opportunity to be heard.
15. The right to appeal a disciplinary decision issued against them, in accordance with the rules established in this regard.
16. For students with disabilities, the right to receive decent services tailored to their specific needs, in accordance with regulations and rules.
17. No penalty shall be imposed on a student except in accordance with the established laws, regulations, and instructions.

Article Four:

The specialized committees mentioned in the University Student Rights Regulations have the right to request any documents related to the matters they are considering.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article Five: Grievance Deadlines

Students must submit their grievances to the department within a period not exceeding (15) days from the date of the incident. The Standing Committee and the Supreme Committee may, as an exception, consider grievances after that period if it is deemed in the interest of justice.

Article Six: Grievance Procedure for Grades or Barring

1. A student has the right to submit a grievance regarding being barred from a final exam or regarding a course grade according to the following procedures:
2. The student seeking a grievance must first review the matter with the course instructor by sending an email expressing the desire to review a midterm or final exam paper, inquiring about the distribution of semester work, or seeking clarification on the validity of being barred from an exam before filing a formal grievance.
3. In the event the instructor does not respond or the student is not convinced by the response, the student submits a grievance to the Head of the Department via the specific electronic portal (the "pathway") for course grades or exam barring within fifteen working days from the date the final grade is approved.
4. The Head of the Department tasks the course instructor with reviewing the grievance, which may require re-grading the student's evaluations using approved answer keys, or reviewing the student's attendance percentage. A report on the validity of the grievance must be submitted within 5 working days.
5. If the grievance is found to be valid, the Head of the Department submits the result to take necessary actions to correct the grade. If the instructor proves the grievance is invalid, the Head of the Department notifies the student in writing.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article six (Continued)

6. If the student is not satisfied with the response from the Head of the Department, they have the right to escalate the grievance to the Dean of the College within 5 working days of receiving the response; otherwise, the electronic request will be closed automatically.
7. By direction from the Dean of the College, the Head of the Department shall form a tripartite Neutral Committee to handle the student's grievance, and the committee shall submit a report to the Head of the Department within 5 working days. If the student's grievance is proven valid, the Dean of the College shall submit the findings reached by the Neutral Committee to take the necessary measures to resolve the grievance, and the student shall be notified in writing.
8. If the student is not convinced by the findings of the Neutral Committee, the grievance is escalated to the Protection and Discipline Department to review the measures taken; it is then considered and referred to the Standing Committee for Student Rights Protection if it is proven that procedures were illegal or incomplete.
9. If the grievance is not closed by the college within three weeks from the time of its submission, the request is transferred to the Protection and Discipline Department in preparation for presentation to the Standing Committee for Student Rights Protection.
10. If the course instructor objects to the Neutral Committee's decision, an objection must be filed with the Vice President for Academic Affairs to rule on the objection, and their decision in this matter shall be final.
11. A student is not entitled to submit more than three grievance requests regarding an objection to a course grade if final decisions have been issued to reject the request or archive the grievance.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Chapter three: The Standing Committee for Student Rights and Its Jurisdictions

Article Eight:

1. A Standing Committee for Student Rights shall be formed by a decision from the competent authority as follows:
2. The Dean of Student Affairs as Chairman.
3. One of the Vice Deans of Student Affairs for the female section.
4. One of the Vice Deans of Admission and Registration as a member.
5. A representative from the General Administration of Legal Affairs as a member.
6. Three faculty members.
7. A secretary chosen by the Committee Chairman, who does not have the right to vote on committee decisions.
8. A Vice Chairman is designated by the decision of the competent authority.

Article Nine:

The Standing Committee for Student Rights is specialized in considering the following:

1. Grievances submitted by students.
2. Objections submitted by students.
3. Studying recurring complaints and submitting a full report on them accompanied by suggested recommendations to the Supreme Committee for Student Rights.
4. Exceptions to the duration specified in Article (5) of these rules.
5. What is referred to it by the competent authority.

Article Ten:

The Committee has the right to request the attendance of the students filing the grievance, the person complained against, and any request related to the subject—including papers and documents, whether held by the parties, the department, or otherwise. It also has the right to request a statement from anyone whose testimony is needed and may seek the opinion of experts in the matter.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article Eleven: Decision Timelines

1. The Committee shall decide on grievances submitted to it within its jurisdiction within a period not exceeding 60 days from the date the grievance or objection was referred to the Committee.
2. The Committee Chairman shall submit the results and decisions to the Vice President for Academic Affairs for approval within 10 working days.
3. Decisions do not become effective until after they are approved.
4. Due consideration shall be given to academic deadlines affecting the student's results or their specialization within the academic program.

Article Twelve: Committee Recommendations

The decisions of the Standing Committee shall include one or more of the following, provided they do not conflict with the University Study and Examination Regulations and its executive rules:

1. Recommending the granting of the service or request that is the subject of the grievance.
2. Recommending the cancellation of an academic decision issued against the student.
3. Recommending that the student be granted the deserved grade based on documents, papers, and the opinion of experts.
4. Recommending a retake of an exam for the student, or the formation of a neutral committee for evaluation and grading.
5. Recommending a change of supervisor.
6. Transferring the student to a section other than the one they are currently complaining about.
7. Referring the grievance papers—if the person complained against is a faculty member or employee—to the specialized university authorities to take necessary legal action.
8. Archiving the grievance or issuing a decision that the matter falls outside the Committee's jurisdiction.
9. Referring the student's papers to the Standing Committee for Student Discipline if it is proven that the grievance or complaint was malicious.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article Thirteen: Finality of Decisions

Final decisions issued by the Student Rights Protection Committee are binding on all university entities and must be implemented.

Students have the right to appeal these decisions within 15 working days from the date they are notified of the decision.

Article Fourteen: Implementation

The Dean of Student Affairs is responsible for communicating with the relevant authorities regarding the decisions issued by the Standing Committee after their final approval and following up on the implementation of those decisions immediately upon issuance.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student conduct and discipline rules at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Attachments

Attachment 2

Student conduct and discipline rules at Umm Al-Qura University



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 Attachments

Student conduct and discipline rules at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)

Attachments



Student conduct and discipline rules at Umm Al-Qura University



Student conduct and discipline rules at Umm Al-Qura University

Issued based on Article (50) of the University Study and Examination Regulations, issued by the Council of University Affairs Decision No. (1 / 9 / 1444) dated 03 / 01 / 1444 AH, which states:

"The Council of each university shall approve the rules of conduct and student discipline at the university"



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student conduct and discipline rules at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Chapter one: Definitions

Article One:

The University: Umm Al-Qura University.

University Entities: All branches belonging to the university, including vice-presidencies, deanships, colleges, institutes, centers, departments, and units.

Students: All individuals actually enrolled for study at the university at the diploma, undergraduate, or postgraduate levels (regular, distance learning, or visiting students), both male and female.

University Members: Everyone who has a professional relationship with the university, whether they are faculty members, staff, or others.

University Facilities: Everything belonging to Umm Al-Qura University, including lands and buildings.

University Properties: Everything owned by the university, whether fixed or movable, such as cars, equipment, documents, etc.

Violation: Any word or action that violates the systems, regulations, instructions, and current decisions in effect at the university.

Penalty: The legal measure imposed on students who violate the systems, regulations, instructions, and current decisions in effect at the university.

Competent Authority: The President of the University or their delegate.

Student Discipline Committee: A permanent committee formed by a decision from the competent authority to look into student violations and their penalties



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Chapter two: Objectives

Article Two:

1. The rules for student conduct and discipline at the university aim to achieve the following:
2. Elevate and reinforce positive behaviors, and correct and reform the behavior of violating students, while limiting violations through available educational and remedial methods at the university.
3. Regulate and develop student conduct within the university, in any of its facilities, or under the umbrella of its activities and participations outside the university.
4. Apply principles and a culture of encouragement and care within the university community to limit behavioral violations.
5. Familiarize students with their obligations to promote self-discipline.
6. Clarify the rules of acceptable conduct for students and assist them in understanding the consequences resulting from the violation or breach of systems, regulations, and instructions.

Chapter three: Scope of Applying the Rules

Article Three: These rules apply to all violations committed by students inside the university and its facilities. This includes what is committed by students outside the university during cooperative training, trips, and activities organized or participated in by the university.

Article Four: These rules do not apply to violations committed by students outside the university in a personal capacity, unless the violation is referred by the competent authorities to the university.

Article Five: When it is proven that the violation attributed to the student involves a crime or a criminal suspicion, the Student Discipline Committee must refer all related documents and investigations to the President of the University for submission to the competent legal authorities to consider them. The committee must postpone its disciplinary proceedings until a final judgment in the case is issued by the competent authorities.

Article Six: The application of the penalties stipulated in this regulation does not prejudice the legal penalties that fall within the jurisdiction of security and legal authorities outside the university.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Chapter four: Student Discipline Committees

Article seven:

1. A permanent Student Discipline Committee is formed by a decision from the competent authority, chaired by the Dean of Student Affairs, with the membership of: Elevate and reinforce positive behaviors, and correct and reform the behavior of violating students, while limiting violations through available educational and remedial methods at the university.
 - ❖ One of the Vice Deans of Student Affairs.
 - ❖ One of the Vice Deans of Admission and Registration.
 - ❖ Three faculty members from the university's colleges, one of whom is a specialist in regulations.
 - ❖ A member from the General Administration of Legal Affairs at the university.
 - ❖ A secretary chosen by the Committee Chairman, who does not have the right to vote on committee decisions.
 - ❖ A Vice Chairman is designated by the decision of the competent authority.
2. A permanent Student Discipline Committee for female students is formed by a decision from the competent authority, chaired by the Vice Dean of Student Affairs, with the membership of:
 - ❖ The Vice Dean of Student Affairs.
 - ❖ The Vice Dean of Admission and Registration.
 - ❖ Three female faculty members from the university's colleges, one of whom is a specialist in regulations.
 - ❖ A member from the female staff of the General Administration of Legal Affairs at the university.
 - ❖ A secretary chosen by the Committee Chairwoman, who does not have the right to vote on committee decisions.
 - ❖ A Vice Chairwoman is designated by the decision of the competent authority. The Committee Chairman may invite anyone whose assistance is needed, but they shall not have the right to vote on committee decisions.

Article eight:

If the term of the Student Discipline Committees ends before they are reconstituted, the committee continues to practice the work assigned to it until it is reconstituted, for a period not exceeding three months.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article nine: Committee Jurisdictions

The Student Discipline Committees are specialized in the following:

1. Considering violations stipulated in these rules and imposing penalties mentioned in Article Nineteen of this regulation.
2. Summoning anyone related to the subject presented to the committee to hear their statement.
3. Archiving the matter if the violation is not proven.
4. Referring students to the Guidance and Counseling Department if the violation is related to a behavioral problem that requires it.

Article Ten: Meeting Procedures

The committee meets whenever necessary at the invitation of its chairman as follows:

1. The invitation to the meeting is sent at least two days before the scheduled date.
2. The Committee Chairman presides over the meetings, and in their absence, the Vice Chairman presides.
3. For the meeting to be valid, the presence of a majority of committee members is required. In cases of necessity, attendance may be facilitated via a means of communication (remotely) after the Committee Chairman's approval. Any member who is absent for two meetings without an excuse accepted by the competent authority shall be replaced.
4. Committee decisions are issued by a majority vote of the members present. In the event of a tie, the side with which the Chairman voted shall prevail.
5. A committee member has the right to object to any decision made by the committee, provided the objection is clearly recorded in the meeting minutes along with the reasons for objection.
6. The competent Vice President handles the regulatory review of the committees' minutes and decisions.
7. The committee must enable students to defend themselves before it. A student's failure to attend after being officially notified and without a valid excuse does not prevent the committee from exercising its authority to impose a penalty if it is proven the student committed the attributed violation.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article Eleven: Confidentiality

Committee members must maintain the confidentiality of information and documents they access. It is strictly prohibited to disclose such information to any individual or entity unless authorized by the competent authority, even after the member's term ends. Information may not be used for personal benefit or the benefit of relatives or others. The university may take necessary legal action against anyone who violates this article.

Article Twelve: Decision Timeline

Violations must be decided upon within (10) days from the date they are referred to the Student Discipline Committee.

Article Thirteen: Conflict of Interest

Members must disclose any conflict of interest as defined by the university's conflict of interest policies. Such disclosures must be recorded in the meeting minutes. The member in question is not permitted to attend or vote on the matter involving the conflict.

Article Fourteen: Deanship of Student Affairs Responsibilities

The Deanship of Student Affairs is responsible for the following to implement these rules:

1. Receiving student referral requests to the discipline committees.
2. Obtaining statements from violating students regarding the attributed violations, ensuring students sign their statements.
3. Preparing a detailed report on the violation and the extent of its proof for presentation to the committee.

Article Fifteen: Supreme Standing Committee for Student Discipline

A Supreme Standing Committee for Student Discipline is formed by a decision from the President of the University, chaired by the Vice President for Academic Affairs, with the membership of:

- ❖ The Vice President for Graduate Studies and Scientific Research.
- ❖ The Dean of Student Affairs, as the Committee Secretary.
- ❖ The Dean of Admission and Registration.
- ❖ The Director of the General Administration of Legal Affairs.
- ❖ A secretary chosen by the Committee Chairman, who does not have the right to vote on committee decisions.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article Sixteen: Jurisdiction of the Supreme Committee

The Supreme Standing Committee for Student Discipline is specialized in considering objections submitted by students against decisions issued by the Student Discipline Committees.

Article Seventeen: Regulatory Review

The competent authority holds the power of regulatory review over the decisions of the Supreme Committee for Student Discipline.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Chapter four: Violations

Article Eighteen: Violations are classified as follows:

First: General Violations

These include any departure from Islamic Sharia rules, observed ethics, and the systems, regulations, decisions, and instructions in effect at the university. Examples include, but are not limited to:

1. Any word or action that touches upon honor and dignity, offends modesty, breaches public decorum, or violates good conduct and behavior.
2. Compromising national unity, joining or promoting organizations hostile to the nation, or promoting any political ideas that violate the state's system of government within the university.
3. Organizing committees, conferences, associations, or similar groups, and issuing or distributing publications, newspapers, or magazines, collecting money or signatures, or placing advertisements without prior authorization from the university's competent authorities.
4. Failure to comply with the official dress code for female students and the Saudi national dress for male students, except for specializations that require otherwise.
5. Committing any criminal acts according to the Law of Combatting Narcotics and Psychotropic Substances.
6. Bringing hazardous, flammable, prohibited materials, or weapons of any kind—without a legal justification—onto the university campus, or threatening to use them.
7. Violations stipulated in Articles (3, 4, 5, 6) of the Public Decorum Regulation issued by Cabinet Decision No. (444) dated 04/08/1440 AH.

Second: Violations Against the University

1. Offending the university by any means, whether explicitly or implicitly.
2. Defacing or damaging university facilities and properties, in whole or in part.
3. Impersonating another person.
4. Spreading or promoting rumors, exaggerating facts, or providing any information to official media or social media programs without official authorization.
5. Violating security, safety, and university security instructions, or reckless driving on university premises.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Second: Violations Against the University (continued)

6. Failure to follow the directions of university staff regarding academic procedures, events, or conferences organized by the university.
7. Violating organizational rules for transportation and university housing.
8. Filming any university facilities characterized by privacy and confidentiality, or filming and publishing what happens inside the campus.
9. Failure to submit identification documents to the university's competent authorities upon request.

Third: Violations Against Others

1. Physical or verbal assault against students, university members, contractors, investors, workers, or visitors, whether inside the campus or at university-organized events outside.
2. Violating the privacy of students or university members, such as filming people without their permission.
3. Sexual harassment, as defined by the Anti-Harassment Law.
4. Bullying in all its forms and types.

Fourth: Academic Violations

1. Disrupting the progress of lectures, seminars, courses, activities, and similar events, or attempting to disrupt them, including inciting others to be absent from lectures or activities.
2. Breach of scientific integrity in research and scientific/technical works, including but not limited to:
 - ❖ Scientific Plagiarism: Using ideas or any documented scientific output belonging to another person without referencing that person or the source from which the ideas were taken.
 - ❖ Cheating.
 - ❖ Attribution: The student attributing someone else's work to themselves, whether the entire work or part of it, as well as neglecting to refer to any source for information or ideas mentioned in their research.
 - ❖ Quoting: Literal or near-literal quoting or paraphrasing without referring to the source from which it was quoted.
 - ❖ Partisan discussions: Engaging in partisan discussions, organizing groups, belonging to them, or inviting others to join them.
3. Violating examination rules and instructions during any stage of study at the university.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Fifth: Technical Violations

1. Using the internet for prohibited or offensive websites.
2. Unauthorized access to the university's website, pages on social media, or viewing confidential information related to the university or its members without permission, publishing it, or instructing others on how to access it.
3. Committing criminal acts according to the Anti-Cybercrime Law.
4. Audio or video recording without prior permission for meetings, lectures, or events organized by the university.
5. Anyone who does not comply with the systems, regulations, and instructions in effect in the Kingdom of Saudi Arabia, or commits an act that would disrupt public order in the Kingdom, is considered a violator.

Sixth: Recommendation for Additional Violations

The Student Discipline Committee may recommend adding violations not stipulated in these rules, provided they are approved by the Supreme Standing Committee for Student Discipline. These violations shall not take effect until after they have been published and disseminated.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Chapter Five: Penalties

Article Nineteen:

Anyone who commits one of the acts stipulated in Article (18) of these rules shall be punished by one or more of the following penalties:

1. Written warning.
2. Canceling the grade of a course and considering the student to have failed it, if the violation is related to the rules and instructions of examinations.
3. Suspension from study for one or more semesters, not exceeding one academic year, and prohibiting the student from using university facilities.
4. Recommendation for the dismissal of the student.

Penalties issued against violating students shall be proportionate to the degree of the violation, taking into account circumstances, context, and the presence or absence of previous offenses, along with obtaining a pledge not to repeat the violation.

Article Twenty:

The implementation of a penalty issued against a student may be suspended if deemed appropriate. If the student commits another violation during their studies, the previous suspended penalty shall be implemented, and the committee shall issue a penalty regarding the other violation. The committee may recommend replacing the penalty with any community service alternatives, provided that the criteria for this are approved in advance.

Article Twenty-One:

Final decisions issued by the Student Discipline Committees are binding on entities within the university and must be implemented.

Students have the right to object to the decisions of the Student Discipline Committee within (15) working days from the date they are notified of the decision.

Submitting an objection does not result in a stay of the penalty's implementation unless the committee stipulates otherwise.



جامعة أم القرى
UMM AL-QURA UNIVERSITY

Mathematics Department Guide

- College of Science
- Mathematics Department

07 — Attachments

Student Rights Regulations at Umm Al-Qura University

Automated Translation
(Arabic Original Prevails)



Article Twenty-Two: General Provisions

1. The Deanship of Admission and Registration shall provide all students enrolled at the university with these rules. Students must review them; a claim of ignorance shall not be considered if they were sent via the assigned university email.
2. A student referred for investigation under these rules may not withdraw from the university or clear their record until the investigation is completed.
3. The Student Discipline Committees must notify the Deanship of Admission and Registration to stop clearance procedures for any student referred for investigation until a final decision is made regarding the attributed violation.
4. The Deanship of Admission and Registration, the Deanship of Student Affairs, and the Security and Safety Administration are responsible for implementing the Student Discipline Committee's penalty decision immediately, each within their jurisdiction.
5. The Security and Safety Administration is responsible for maintaining security and order within the campus. Notifications and reports they submit regarding students shall be considered authoritative evidence unless proven otherwise.
6. These rules shall be effective from the date of their approval by the University Council. All previous regulations, decisions, or instructions that conflict with these rules are canceled. These rules shall be published on the university website and sent to students via university email.
7. Any amendment to the Higher Education Council Law and its regulations and decisions shall automatically apply to these rules.