



ATTACHMENT 8.

T7. FIELD EXPERIENCE REPORT

To be completed by the faculty or teaching staff member at the end of each field experience.

Field Experience Report

Field Experience encompasses fieldwork, professional or clinical placements, internships and other forms of placement learning and applied learning that are part of the formal curriculum within the educational program. For direction on the completion of this template, refer EEC-HES guidebooks.

Institution: UMM ALQura University	Date of Report:
College: College of Applied Sciences	Department: Physics (Medical Physics Davion)
Program: Medical Physics	Track: Medical Physics

A. Field Experience Course Identification and General Information

1. Field experience course title and code Training Project/ Phy403498		
2. Credit hours (if any) 5hr		
3. Name and title of faculty or teaching staff member responsible for the field experience.		
Name of teaching staff member	Title of teaching staff member	Department
Prof. Allehyani S H	professor	Physics (Medical Physics Division)
Dr. Ramadan M Ali	Assistant professor	Physics (Medical Physics Division)
Dr. Taha M T	Assistant professor	Physics (Medical Physics Division)
Prof. Algrabie Faiz H	professor	Physics (Medical Physics Division)
Prof. Sameer S. N	professor	Physics (Medical Physics Division)
Dr. Hosam Ibrahim Hassan	Assistant professor	Physics (Medical Physics Division)
4. Level or year of the field experience. Final Year/ Second Term		
5. Dates and times allocation of field experience activities.		
Dates: Duration of 400 hours of training during the sixteen weeks in the Second Term of Final Year at Specialist Hospitals		
b. Times: from 8:00 am to 5:30 pm		
6. List names, addresses, and contact information for all field experience locations.		
	Name and Address of the Organization	Name of Contact Person
		Contact Information (email address and mobile)



هيئة تقويم التعليم
Education Evaluation Commission

a.	Al-Noor Specialist Hospital	Dr. Morad Grounfla	Tel:- 0555531172
b.	National Arm Hospital	Dr. Fathy Alssadi	Tel:- 0569805769
c.	King Abdul-Aziz Hospital for Tumor Cancer	Dr. Nesreen Boustaji	Tel:- 0559475275
d.	King Fahad Armed Hospital	Dr. Tahani Alshengati	Tel:- 0548148134

B. Field Experience Modifications or Adaptations from Planned Field Experience Specifications

	Reason for Modification	Action Taken	Responsibility	Implications for Future
Student Enrollment	Hospital Arrangements and student meeting	All students of training project have to be in groups, with arrangement with the supervisor	Supervisor and head of the department	Making special form for hospital training area selections
Field Teaching Staff		Lectures , presentation for hospital training		
Program Faculty or Teaching Staff				
Organizational Arrangements				
Required Activities				
Student Guidance and Support	To be more interactive with the feedback of students	Add a coordinator between the head of the department and students	Response with the student feedback.	We will add a coordinator between the head of the department and students
Learning Outcomes				
Other				

C. Results

1. Number of students starting field experience:

20

Student completing

20

2. Distribution of Grades

Letter Grade	Number of Students	Student Percentage	Analysis of Distribution of Grades
A ⁺	15	100%	95-100
A	5		90-94
B ⁺	--	----	85-89
B	--	---	80-84
C ⁺	---	----	75-79
C	---	---	70-74
D ⁺	---	----	65-69
D	----	-----	60-64
F	---	----	
Denied Entry	----	----	
In Progress	----	---	
Incomplete	----	----	
Pass	----	----	
Fail	----	---	
Withdrawn	---	---	

3. Analyze special factors (if any) affecting the results

The marks of the hospital training distributed as First the hospital evaluation:- 60% include

- Full compliance with the laws of the hospital.
- Regular attendance and lack of Absence.
- Constant communication with the supervisor training at the hospital.
- Full implementation of the requirements of the training project

Second :- Research Project 40% in the research report student has write information about for example radiotherapy department and the cases of treatment and also presentation given by the students.

D. Administrative Issues

<p>1. Organizational or administrative difficulties encountered (if any)</p> <ul style="list-style-type: none"> Lack of communication with supervisors training in hospital. Sometimes lack of achieving all the goals of the training
<p>2. Consequences of any difficulties experienced for student learning in the field experience.</p> <ul style="list-style-type: none"> Unfamiliarity with the goals of summer training. Do not send weekly reports on time.
<p>3. Proposed process to overcome these difficulties.</p> <p>1- by visiting them every week</p> <p>2- using drop box so they can easily send their reports</p>

E. Evaluation of Field Experience Activity

1. Describe the evaluation process and list recommendations for improvement of field experience activities by:

a. Students,

Describe evaluation process.

Special Form has been given to the Hospitals to write their evaluation as shown below

Dimension	Poor 0-60	Fair 61-64	Good 65-75	V. Good 75-84	Excellent 85-100
Knowledge of Medical Physics application during the program					
Knowledge of Medical Terminology					
Knowledge of basic Medical sciences					
Quality of work & Technical Skills					
Cooperation and judgment					

Reliability and attitude					
Initiative					
Scientific Communication					
Comments					

Also with project report with represent 40% of the total mark evaluation

List recommendations for improvement.

- 1- Modify the form and add some skills
- 2- Making Special form for each Department (Radiotherapy-Nuclear Medicine-Radiology)

b. Supervising staff in the field setting,

Describe evaluation process.

- 1- Following the students activity in the hospitals
- 2- Monitoring the student improvements

List recommendations for improvement.

c. Supervising faculty from the institution,

Describe evaluation process.

List recommendations for improvement.

e. Others—(e.g. graduates, independent evaluator, etc.)

Describe evaluation process.

List recommendations for improvement.

2. Student evaluation of the field experience (Attach summary of survey results).

a. List the most important recommendations for improvement and strengths

- Develop a new evaluation form that covers more criteria.
- Develop more than one evaluation e.g. technical evaluation, managerial evaluation.

b. Response of instructor and field staff to this evaluation
3. Other Evaluation (e.g. by head of department, peer observations, accreditation review, other stakeholders). 1- Seminar and discussion 2-

G Planning for Improvement

1. Progress on actions proposed for improving the field experience in previous field experience reports (if any).			
Actions recommended from the most recent field experience report(s)	Actions Taken	Action Results	Action Analysis
a. Develop a new evaluation form that covers more criteria	In progress to develop more than one evaluation	Still making enhancement in entire forms	To be more accurate in evaluation
b. Doing a workshop describing the goals of training	We have already made a decision to doing a workshop before the time of training.	We have already made a workshop but after the project training ended.	on account of student aware of the tasks that required in project training
c. describing the objective of training	We have already made a decision to doing a workshop before the project training	We have already made a workshop but after the project training ended	on account of student aware of the objectives that wished for project training
d.			
2. List what additional actions have been taken to improve the field experience (based on previous experience, reports, surveys, independent opinion, or evaluation). <ul style="list-style-type: none"> • Doing a workshop describes the goals of training. • Doing a workshop describes the objectives of training. • Develop a new evaluation form that covers more criteria. 			

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3. Action Plan for Next Semester/Year 2018					
Actions Recommended for Further Improvement	Intended Action Points (should be measurable)	Start Date	Completion Date	Person Responsible	Support needed
a. Doing a workshop	To describe a goals and objectives of project training .	15-02-2018	15-02-2018	Dr. Ramadan	Dr. Ramadan
b. Develop a new evaluation form	To be more specific and accurate evaluation.	25-03-2018	25-04-2018	Dr. Allehyani S	Dr. Allehyani S
c. Create a workshop with cooperating Hospitals	In order to clear the full vision of the student on the tasks and skills required and gained from training	26-04-2018	26-05-2018	Dr. Tah M tah	Dr. Tah M tah
d.					
e.					

Name of Instructor: _____

Signature: _____ Date Report Completed: _____

Name of Field Experience Teaching Staff _____

Program Coordinator: _____

Signature: _____ Date Received: _____