



Course Specification

— (Bachelor)

Course Title Academic Writing 2
Course Code: ENG 1108
Program: BA in English Language
Department: English
College: Social Sciences
Institution: Umm Al-Qura University
Version: 2
Last Revision Date: 2023



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A. General information about the course:

1. Course Identification

1. Credit hours:					
4 hours					
2. Course type					
A.	<input type="checkbox"/> University	<input type="checkbox"/> College	<input checked="" type="checkbox"/> Department	<input type="checkbox"/> Track	<input type="checkbox"/> Others
B.	<input checked="" type="checkbox"/> Required		<input type="checkbox"/> Elective		
3. Level/year at which this course is offered:					
Year 1, level 2.					
4. Course general Description:					
This is a continuation of the course Academic Writing I. Students are trained to write more effective paragraphs by practicing prewriting and revising strategies, organizing ideas logically, using coherent structure, developing vocabulary, and using correct forms and mechanics. They are taught descriptive, definition, narrative, process, opinion and argumentative paragraph writing, relating to real-life situations and needs.					
5. Pre-requirements for this course (if any):					
Academic Writing 1					
6. Co-requirements for this course (if any):					
None					
7. Course Main Objective(s):					
This course aims at reinforcing the basics of paragraph writing, introducing students to a variety of paragraph types, and finally highlighting the connection between paragraphs and essays.					

2. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom		
2	E-learning		
3	Hybrid <ul style="list-style-type: none"> ● Traditional classroom ● E-learning 	4 hours per week 10	90% 10%
4	Distance learning		

3. Contact Hours (based on the academic semester)





No	Activity	Contact Hours
1.	Lectures	38
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify): Exams	2
Total		40

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Analyze what is classified as organized well-structured paragraphs with clear topic sentences and supporting details for different paragraph types.	K1	Traditional Lecturing Class Discussion Brainstorming	Exams Quizzes
1.2	Appraise elements of unity and coherence.	K1		
2.0	Skills			
2.1	Compose a well-structured paragraph with a clear topic sentence and a proper controlling idea.	S1	Traditional Lecturing In-class exercises Online Exercises Editing Sessions Writing labs	Exams Quizzes Assignments
2.2	Use pre-writing techniques to generate ideas and proper support for different paragraph types.	S1		
2.3	Analyze and produce different types of paragraphs.	S1		
2.4	Modify written pieces to make them more unified or grammatically correct.	S1		
3.0	Values, autonomy, and responsibility			
3.1	Demonstrate commitment to academic and ethical values.	V1	Traditional Lecturing	Class Discussion
3.2	Work responsibly and autonomously when performing a task individually or within a team.	V1		





C. Course Content

No	List of Topics	Contact Hours
1.	In-depth Revision of the Basics of Paragraph Writing: Unit 1-5. Note: Please pay close attention to elements that were not covered in level 1. The revision should be detailed and focused on the students' common weaknesses. Students should be quizzed about the content of these units once they are done with the revision. Assignments should also be given on Myelt.	4
2.	Unit 6. Definition Paragraphs	4
3.	Unit 7. Process Paragraphs	4
4.	Unit 8. Descriptive Paragraphs	4
5.	Unit 9. Opinion Paragraphs	4
6.	Unit 10. Narrative Paragraphs	4
7.	Unit 11. Paragraphs in an Essay: Putting It All Together	4
Total		40

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Midterm Exam or Quizzes: These exams should include an editing portion (20%) and a writing portion (10%). All teachers of the course should follow the same rubric. These rubrics are available in the teacher's manual or online	6	30%
2.	In-class writing assignments: They should be marked for structure, punctuation and content. All teachers of the course should follow the same rubric. These rubrics are available in the teacher's manual or online.	Every week	10%
3.	MyElt Exercises: Students should access the MyElt platform and do the exercises that the teacher assigned immediately after every unit. This way, students can practice what they learn and receive immediate feedback from the platform.	Every week	10%
4.	Final: The exam should include an editing portion (30%) and a writing portion (20%). All teachers of the course should follow the same rubric. These rubrics are available in the teacher's manual or online.	13	50%
...			

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).





E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Folse, Keith S., April Muchmore-Vokoun and Elena Vestri Solomon. Great Writing 2. National Geographic Learning, Latest edition available.
Supportive References	Butler, Linda. Longman Academic Writing Series 2: Paragraphs. 3 rd edition. Pearson Education, Latest edition available.
Electronic Materials	Students should be advised to use their codes in order to access the companion website and the extra exercises offered there.
Other Learning Materials	

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Spacious well-equipped classrooms
Technology equipment (projector, smart board, software)	All classrooms are equipped with projectors and screens.
Other equipment (depending on the nature of the specialty)	

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	<ul style="list-style-type: none"> Department or college administration Students Teacher or peer 	<ul style="list-style-type: none"> Formal evaluation through the use of questionnaires at the end of the semester. Ongoing students' oral feedback on course materials, methodology or examinations Teacher's discussions and consultation with peers about course content, methodology and assessment. Teacher's analysis of students' quizzes and final exams.
Effectiveness of Students assessment		
Quality of learning resources		
The extent to which CLOs have been achieved		
Other		

Assessors (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)





G. Specification Approval

COUNCIL /COMMITTEE	DEPARTMENT COUNCIL
REFERENCE NO.	424040414453/132022
DATE	07 RABI-II 1445 H - 22 OCTOBER 2023

