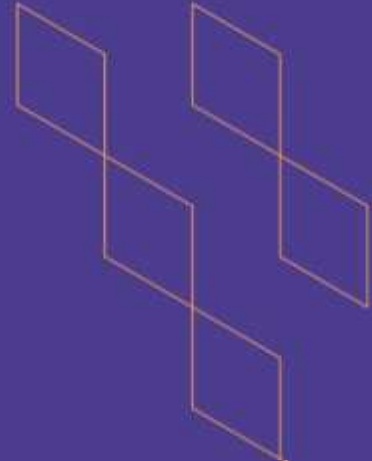




T-104
2022

Course Specification



Course Title:	Organizational Behavior
Course Code:	BA2305
Program:	BA Degree in Business Administration
Department:	Business Administration
College:	College of Business
Institution:	Umm Al-Qura University
Version:	2
Last Revision Date:	28/01/2023



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NO	Assessment task*	Week Due	Percentage of Assessment
1	Homework	Each week	20%
2	Quiz	Week 3	5%
4	Mid term	Week 7	20%
5	Minproject	Week 10	15%
7	Final exam	Week 12	40%
*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)			
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A. General information about the course:

Course Identification	
1. Credit hours:	4
2. Course type	
a.	University <input type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Track <input type="checkbox"/> Others <input type="checkbox"/>
b.	Required <input checked="" type="checkbox"/> Elective <input type="checkbox"/>
3. Level/year at which this course is offered:	Level 5
4. Course general Description This course is constructed to expose students to theories and conceptual models for analyzing, understanding, and managing human behavior within organizations. In this course, students will learn a wide range of organizational scenarios and case studies that could be applied in the real world.	
5. Pre-requirements for this course (if any):	
6. Co- requirements for this course (if any):	
7. Course Main Objective(s) The main purpose for this course is:	
<ul style="list-style-type: none"> • Learn and understand the definitions and concepts involved in the discipline of Organizational Behavior. • See Organizational Behavior in the world around you. • Understand how people behave as individuals, in groups and within an organizational structure. • Learn to apply Organizational Behavior to practice cases and scenarios. <p>Improve your overall ability to organize and successfully complete a university level course.</p>	

1. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom	30	75%%
2.	E-learning	10	25%
3.	Hybrid <ul style="list-style-type: none"> • Traditional classroom • E-learning 		
4.	Distance learning		





2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	40
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	10
5.	Others (specify)	
Total		50

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Understand the definitions and concepts involved in the discipline of Organizational Behavior.	K1	Lectures, examples and Real case studies.	Continuous assessment (short quizzes).
1.2	Understand the role of personality in shaping human behavior by various school of thoughts	K1	Lectures, examples and Real case studies.	Continuous assessment (short quizzes).
1.3	Comprehend social groups behavior and organizational politics	K3	Lectures, examples and Real case studies.	Continuous assessment (short quizzes).



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.4	Understand modern organizational structures	K2	Lectures, Real examples and case studies.	Continuous assessment (short quizzes).
2.0	Skills			
2.1	Apply Organizational Behavior to practice cases and scenarios	S1	case study -Activity based mini-projects to encourage the critical thinking process along with the development of decision making capability.	Continuous assessment (short quizzes).
2.2	Critically analyze organizational cultures and environments	S3	case study -Activity based mini-projects to encourage the critical thinking process along with the development of decision making capability.	Continuous assessment (short quizzes).
2.3	Execute organizational change	S4	case study -Activity based mini-projects to encourage the critical thinking process along with the development of decision making capability.	Continuous assessment (short quizzes).
3.0	Values, autonomy, and responsibility			
3.1	Work effectively in a group	V2	Divide students in groups	Group Presentation



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
			and change the leadership of groups each period	Assess each group achievements
3....	Demonstrate values of integrity and ethical behavior. - Self-evaluation and accept criticism from others	V3	Divide students in groups and change the leadership of groups each period	Group Presentation Assess each group achievements

C. Course Content

No	List of Topics	Contact Hours
1	What is organizational behavior	4
2	Foundation of Individual Behavior: Personality and Values	4
3	Attitudes and Emotions	4
4	Perception and Individual Decision Making	4
5	Theories of motivation	4
6	Group Behavior (team; communication)	4
7	Workforce Diversity	4
8	Organizational politics	4
9	Leadership	4
10	Organizational Culture and Change	4
Total		40



D. Students Assessment Activities

NO	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Homework	Each week	20%
2	Quiz	Week 3	5%
4	Mid term	Week 7	20%
5	Minproject	Week 10	15%
7	Final exam	Week 12	40%

*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Robbins, S & Judge, T (2018). 'Essential of Organizational Behavior'. Pearson
Supportive References	<ul style="list-style-type: none"> Industrial and Labor Relations Review http://www.ilr.cornell.edu/ilrreview/ Journal of Organizational Behavior Journal of Human Resources http://www.ssc.wisc.edu/jhr/home.html Journal of Labor Economics http://www.journals.uchicago.edu/JOLE/home.html Human Resource Management Review http://www.elsevier.com/locate/issn/10534822 Human Relations http://www.sagepub.co.uk/frame.html?http://www.sagepub.co.uk/journals/details/j0304.html Industrial Relations http://www.blackwellpublishing.com/journal.asp?ref=0019-8676 International Journal of Human Resource Management http://www.tandf.co.uk/journals/routledge/09585192.html
Electronic Materials	
Other Learning Materials	





2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Classroom, lab
Technology equipment (projector, smart board, software)	Data Show, Smart Board , , software
Other equipment (depending on the nature of the specialty)	None

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Chair, Students, External Stakeholders and quality Department and committee	Open discussions with the students Anonymous surveys
Effectiveness of students assessment	Chair, Students, External Stakeholders and quality Department and committee	Checking marking by the students themselves if it's possible Using the help of other members in reviewing the assignments/exams
Quality of learning resources	Chair, Students, External Stakeholders and quality Department and committee	Review of course portfolios Instructor assessment by students
The extent to which CLOs have been achieved	Chair, Students, External Stakeholders and quality Department and committee	Course specifications are periodically reviewed at the departmental level. Courses are updated periodically and compared to the benchmark standards.
Other		

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)





G. Specification Approval Data

COUNCIL /COMMITTEE	DEPARTMENT
REFERENCE NO.	
DATE	28/01/2023

