

## Form C: Field Training Presentation Evaluation

Company:

Date:

Trainee:

Place comments after each rating

Ratings (circle the appropriate numbers)

### CONTENT

Poor

Below  
Average

Average

Above  
Average

Superior

1. [Background](#) of the company

1

2

3

4

5

2. Description of [training job](#)

1

2

3

4

5

3. Description of [skills need to effectively perform the job](#)

1

2

3

4

5

4. Description of [skills learned during/through the job](#)

1

2

3

4

5

5. Description of [your weaknesses and plans for learning new skills in future](#)

1

2

3

4

5

6. Summary of [Future Plans](#)

1

2

3

4

5

### DELIVERY

1. [Organization](#) of presentation

1

2

3

4

5

2. [Professionalism](#) of presentation

1

2

3

4

5

3. Use of [visuals](#) and color

1

2

3

4

5

4. [Communication skills](#)

1

2

3

4

5

5. Use of [time](#)

1

2

3

4

5

6. Handling of [questions](#)

1

2

3

4

5

**OVERALL EVALUATION:**

1

2

3

4

5

**Comments:**